

Agenda

A Meeting of Staploe Parish Council will be Held at 7.45pm on Wednesday 20th August 2025 in the Village Hall at Wyboston Village Hall. Morris Walk, off The Lane, Wyboston MK44 3AU

Apologies for absence

2025/054. Declarations of Interest and Registers of Members Interests (7.45-7.46)

2025/055. Vacancies (7.46-7.47)

2025/056. Open Forum (7.47-8.03)

2025/057. Approve the Minutes of the Parish Council Meeting held on 15th May 2025 (8.03-8.05)

2025/058. Borough Councillor Sira's report (8.05-8.15)

2025/059. Response to two unauthorised encampments on Duloe playing field. (8.15 – 8.25)

- Report from the Clerk
- Ratify decisions made by e-mail / Whatsapp on 1st June to spend up to £500 on serving eviction notices.
- Ratify decisions made in an emergency online meeting on 3rd June to spend up to £3000 on eviction if needed and a further £3300 on a new fence.
- Consider whether to delegate authority for the Clerk to spend up to £4000 on evictions on Parish Council land if required in future.
- Ratify decisions made by in an emergency online meeting on 4th July 2025 to spend up to £10,500 on fencing and £2300 on a gate
- Ratify decision made by e-mail to pay £100 to a second contractor who spent time visiting, advising and preparing quotes for fencing, bunds etc. but who was not successful
- Consider adopting an unauthorised encampment procedure (not to be published)

2025/060. Planning (8.25-8.28)

- Consider how to respond to a proposed dog paddock at Lower Honeydon Farm
- Consider whether to comment on the following change of use application:

Application number	Type	Description	Location	Deadline	Link
25/01438/CPNQ	Prior notification for change of use (Class Q)	Change of use from an Agricultural building to a dwellinghouse including associated building operations reasonably necessary to convert the building. This is not a planning application.	Upper Goodwick Farm Goodwick Drive Honeydon Bedford Bedfordshire MK44 2LS	17/09/2025	25/01438/CPNQ

Report:

- 25/00771/CPNMA Farm Buildings At Tythe Farm Staploe Road Wyboston Bedfordshire. Change of Use. Refused
- 25/00525/PIP Permission in Pricipal for 5 self build homes in Duloe - refused

2025/061. Village Hall (8.28-8.30)

2025/062. Social Events (8.30-8.35)

- Report on the rounders and picnic held on 29th June
- Fish and Chip night Saturday 15th November 6.30pm for 7pm meal at Colmworth Village Hall

2025/063. Consider projects for the ward fund (8.35-8.40)

2025/064. Community Cabins and Playing Field (8.40-9.00)

- Insulation
- Heating
- Solar panels
- Fire safety
- Repairs to the safety surfacing
- Decking treatment
- Tree insepctions Playing Field and Common
- Consider request from St Neots Town Youth Football Club to stop using the pitch for u17s girls team and instead use it for their youngest teams. u7s, u8s, or u9s playing 5v5 & 7v7 games. They will guarantee to keep the cars under 40 at a time (as per last season).
- Consider a request for a team to play Bubble Football on 20th September.

2025/065. Assets and repairs (9.00-9.05)

- Hamlets Exchange (Phone Box). Consider whether to approve the quote to repair the rotten base of the door for £180
- Honeydon Triangle street light now repaired by UK Power Networks. May not be any charge.
- Honeydon speed sign. Replacement PCB did not fix the problem. Morelock visited and found the battery was faulty and replaced it. We have returned the PCB and requested a quote for a second battery as they both appear to have been faulty.

2025/066. Neighbourhood Plan (9.05-9.15)

- Progress report from the Clerk. Consultation complete. Responding to representations. No more funding available.
- Consider how to respond to an invitation to prepare a joint Neighbourhood Plan with St. Neots Town Council and other surrounding parishes

2025/067. Finances (9.15-9.30)

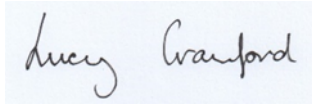
- Performance against budget
- Receipts and payments, sign schedule of payments
- Bank reconciliation and reserves

2025/068 Communication (9.30-9.35)

Consider whether the Clerk's e-mail should be visible on the website or whether we should only provide a contact form for online security reasons as recommended by our web provider (Eyelid).

2025/069. Policies (9.35-9.45)

- Savings rates
- FSCS cover and fidelity guarantee
- Data Protection, GDPR and CCTV
- Complaints procedure
- Confirm required documents are published online as per transparency code

A handwritten signature in black ink on a light blue rectangular background. The signature reads "Lucy Crawford" in a cursive script.

Lucy Crawford, Clerk to Staploe Parish Council, 33, Staploe, St. Neots PE19 5JA