

Staploe Parish Council Budget 2021 - 2022	Actual 2019/20	Forecast to 31st Mch 2021	Budget to Mch 2022	Budget to Mch 2022	Comment
			2.0%	9.9%	% increase vs 2020-21
Regular Receipts					
Precept	£10,500.00	£11,554.00	£11,788.35	£12,701.85	
Interest	£37.28	£13.74	£-	£-	
Grass cutting	£1,389.51	£1,389.51	£1,389.51	£1,389.51	
Total Regular Receipts	£11,926.79	£12,957.25	£13,177.86	£14,091.36	
Other Receipts					
Newsletter advertising	£-	£-	£-	£-	
Ward Fund	£1,831.50		£-	£-	1331.50 for defibrillator + £550 for new website in 2019. Applied for a new noticeboard for Duloe & replacement parts for others (£1008) in 2020
Donation for speed sign	£2,443.00		£-	£-	
Ticket sales from social events	£493.00				
CIL income	0				
Payments received in error (from Borough)	11889.51				
Solar Farm Payment	8700				
Police VERU grant for containers		£5,000.00			
Other (eg. f.ball deposit, refunds, proceeds from social events / book sales)	£25.00	£840.19	£-	£-	Clerk refund of duplicate salary payment in 2020
Total Other Receipts	£25,382.01	£5,840.19	£-	£-	
Total Receipts	£37,308.80	£18,797.44	£13,177.86	£14,091.36	V. high in 19-20 due to payments in error from Borough and solar farm payment
Regular Payments (from precept)					
	Actual 2019/20	Forecast to 31st Mch 2021	Budget to Mch 2022	Budget to Mch 2022	Comment
Clerk's salary & pension	£4,041.64	£4,130.36	£4,277.86	£4,277.86	Remain on Salary Point 17 but assumes 2.75% increase. 5 hours per week.
Clerk's PAYE	£-	£-	£-	£-	
Clerk's salary & pension extra hour per week for Neighbourhood Plan				£896.50	To assist with the neighbourhood plan (admin not grant funded)
Total staff costs	£4,041.64	£4,130.36	£4,277.86	£5,174.36	
Audit Fees	£60.00	£260.00	£260.00	£260.00	Moved from two internal audits to one after year end but likely to need an external audit if we demolish the village hall
Councillors Expenses	£-	£-	£30.00	£30.00	
Clerk's employment expenses	£265.74	£286.30	£312.00	£312.00	Monthly mileage (£8) and Working From Home Allowance (£18)
Clerk's Other Expenses eg. postage & sundries	£21.26	£10.96	£40.00	£40.00	Postage and sundries.
Training	£-	£30.00	£80.00	£80.00	£50 Clerk's training, £30 for 2 x Cllrs training
Highways Grass Cutting	£1,200.00	£1,300.00	£1,300.00	£1,300.00	Assume Mark Ibbett again
Insurance	£356.05	£433.60	£450.00	£450.00	Due to renew insurance in May 2021 - likely to increase
Power to street lights	£300.67	£343.00	£343.00	£343.00	Fixed contract
Elec (CCTV & containers)	£18.50	£50.00	£50.00	£50.00	Hope to reconnect these in 2020/21
Water and sewerage for containers			£100.00	£100.00	If we reconnect them
Maintainance (street lights, speed signs, benches, picnic tables, containers, play area & planters)	£5.87	£407.57	£200.00	£200.00	Budgeted for: £0 for planters + £200 for other maintenance eg. noticeboards, benches, play area etc.
Defib costs			£25.00	£25.00	No maintenance first 2 yrs. £25 in case electricity charge. £150 maintenance per year after two years - save for this in reserves.
Play Area Inspection	£68.50	£68.50	£70.00	£70.00	
Play Area Works (assets purchased)	£-	£-	£-		
Regular payments continued	Actual 2019/20	Forecast to 31st Mch 2021	Budget to Mch 2022	Budget to Mch 2022	Comment
Play Area Works (consumables / labour)	£-	£16.87	£30.00	£30.00	May need materials for gap filling
Playing field grass	£1,050.00	£960.90	£1,300.00	£1,300.00	Grass cutting £1300 for ten cuts (excluding weed treatments - to be done by Rod Thompson for free).

Duloe Common grass	£40.56	£90.14	£110.00	£110.00	Grass cutting - 10 cuts
Tree surveys and works	£170.00	£550.00			2020-21 £200 survey of PF, £350 works PF, (£350 works Common not needed but saved to reserve for future). Assume no works in 2021/22 but that money is saved to reserve for future works - see "Regular transfers to reserve"
Subs (SLCC / BATPC)	£161.00	£185.00	£188.00	£205.00	BATPC £93 + SLCC £95 if Clerk on 5 hrs / wk but £112 if on 6hrs / wk
Admin	£308.78	£374.00	£374.00	£374.00	£35 Info commissioner, stationary items (£72)and printer cartridges bought direct (£225), other eg.prof advice, social events (£42).
Literature & info	£-	£-	£-	£-	
Web & e-mail hosting, software subs	£39.47	£276.27	£345.00	£345.00	Assumes Eyelid & Cloudnext yr 3 package £270 (£90 for .gov every 2 yrs) + £75 software.
Other assets (eg. street furniture / tools / office equipment). Excl. playing field/ play area)	£181.67	£-	£-	£-	2019/20 Large dog bin £182
Village Hall Hire	£182.50	£25.00	£201.00	£201.00	Budget assumes 1 APM 3 hrs @£12 /hr, (5 PC meetings of 2 hrs, 1 PC meeting of 3 hrs, 2 committee / Playing Field meetings of 1 hr) at £8/hr and £15 towards each of 3 social events.
Village Hall Works / Maintenance	£150.00	£150.00	£150.00	£150.00	£150 for regular VH maintenance payment.
Newsletter	£174.00	£335.67	£355.00	£355.00	Assumes 3 issues of 16 pages at £117 per issue.
Donations					
Other					
Contingency			£150.00	£150.00	
Total regular payments	£8,796.21	£10,284.14	£10,740.86	£11,654.36	
Regular transfers to reserve (from precept)					
Village Hall Savings		£1,500.00	£1,500.00	£1,500.00	
Hedge cutting savings		£150.00	£75.00	£75.00	
Asset replacement savings		£100.00	£125.00	£125.00	Clerk's laptop and printer £600 every 5 years
Tree surveys and works savings		£350.00	£253.00	£253.00	Survey cost £360 every 3 years (£120pa). Works £400 every three years (£133pa)
Defibrillator		£60.00	£50.00	£50.00	
Street light inspection savings			£434.00	£434.00	Formal inspection to cost approx £1302 in 2023/24
Total Regular transfers to reserve (from precept)	£1,500.00	£2,160.00	£2,437.00	£2,437.00	
Regular payments + regular transfers to reserve	£10,296.21	£12,444.14	£13,177.86	£14,091.36	
Regular receipts - regular payments & transfers to reserve	£1,630.58	£513.11	£-	£-	We are budgeting for regular receipts and transfers to reserve to match regular payments.
Other payments (met from additional receipts eg. grants or earmarked reserves)					
	Actual 2019/20	Forecast to 31st Mch 2021	Budget to Mch 2022	Budget to Mch 2022	Comment
Ward Fund assets purchased	£1,320.99				
Ward Fund other purchases (new website)	£549.99	£-			
Other assets purchased from earmarked res	£58.30				
Village Hall payments from earmarked reserve	£940.00	£793.00			Planning application for hall
Payments from other earmarked reserves		£443.82			£280 street light inspection, £100 installing defibrillator, £142 extra cuts on playing field, £64 noticeboard repairs, £54 new wood for picnic benches. From earmarked reserves.
VERU grant for containers		£5,000.00			
Elections	£39.71				
Mobile speed sign (met by donation)	£2,443.00				
Street light replacement					
Refunds to Borough for payments made in error	£11,889.51				
Hall hire for social events (met from ticket receipts)	£67.50				
Other donations made by SPC		£-			
Other payments (refunds etc.)		£830.19			Clerk's salary refund
Total Other Payments	£17,309.00	£7,067.01	£-	£-	

Total Payments	£26,105.21	£17,351.15	£10,740.86	£11,654.36	
Other transfers to reserves (not from precept)					
Village Hall rebuild savings to earmarked reserve	£875.50				
Asset replacement					
Solar Farm Payment	£8,700.00				
CIL income					
Maintenance	£444.13				
Extra grass & hedge cutting on field & common	£142.00				
Play area assets	£150.00				
Total other transfers to reserves	£10,311.63	£-	£-	£-	
Total Payments & Transfers to Reserve	£37,916.84	£19,511.15	£13,177.86	£14,091.36	
Total receipts - (total payments & transfers to reserve)	-£608.04	-£713.71	£-	£-	