

Staploe Parish Council Performance Against Budget 2022 - 2023	Actual 2021/22	Budget to Mch 2023	Actual to 13th Mch 2023	Forecast to 31st Mch 2023	Forecast less budget	Comment
		5.0%				% increase vs 2021-22
Regular Receipts						
Precept	£12,702.00	£13,335.73	£13,336.00	£13,336.00	£0.27	
Interest	£0.99	£-	£16.29	£16.29	£16.29	
Grass cutting	£1,389.51	£-	£-	£-	£-	Responsibility given back to Borough
Total Regular Receipts	£14,092.50	£13,335.73	£13,352.29	£13,352.29	£16.56	
Other Receipts						
Newsletter advertising	£-	£-	£10.00	£20.00	£20.00	
Ward Fund		£-	£1,403.66	£1,403.66	£1,403.66	£639 Paid late for 2021/22. Used for electrical work at cabins. £765 for CCTV in car park March 2023
Neighbourhood Plan Grant	£7,872.00	£-	£7,914.00	£7,914.00	£7,914.00	
Donations for Local Plan advice & campagin	£7,554.11	£-	£-	£-	£-	
Ticket sales from Jubilee			£65.89	£65.89	£65.89	£30 ticket sales and £35.89 proceeds from dog show tickets and food (after costs)
CIL income			£-	£-	£-	
Police grant for cabins	£2,000.00		£-	£-	£-	
Police road safety grant			£3,890.00	£3,890.00	£3,890.00	For new fixed speed sign in Duloe
Income from cabin hire			£396.00	£396.00	£396.00	Football Club paying £500 per year but we only started in August 2022 so three quarters fall in this financial year.
RAIDIUS			£706.41	£706.41	£706.41	Remaining funds from campaign against traveller site raised in 2007
Football Club deposit			£100.00	£100.00	£100.00	
Awards for All - Coronation grant			£-	£3,100.00	£3,100.00	
Other (eg. refunds, proceeds from social events / book sales)	£937.89	£-	£433.15	£433.15	£433.15	2022/23 £233.15 in refunded goods (ex VAT) for ink cartridges returned when we changed printer +£160 defibrillator contribution (Kents) + £40 cash from first aid course ticket sales.
Total Other Receipts	£18,364.00	£-	£14,919.11	£18,029.11	£18,029.11	
Total Receipts	£32,456.50	£13,335.73	£28,271.40	£31,381.40	£18,045.67	High in 2021 due to Dennybrook donations. Extra receipts in 2022/23 due to £7914 neighbourhood plan grant + £3890 police grant for sign + £3100 Awards for All for Coronation + £1404 Ward funding + £706 RAIDIUS funds + £1031 other (eg. refunds, deposits, cabin hire, ticket sales, advertising, donations, interest).

Regular Payments (from precept)

	Actual 2021/22	Budget to Mch 2023	Actual to 13th Mch 2023	Forecast to 31st Mch 2023	Forecast less budget	Comment
Clerk's salary & pension	£4,181.71	£4,398.24	£3,519.14	£4,669.13	£270.88	Remain on Salary Point 17 but budget assumed 2% increase in 2022/23 but joint committee (unions / govmt) have agreed a rise of approx 7.7% for the lower pay brackets. 5 hours per week for PC (see Neighbourhood Plan below for extra hour)
Clerk's PAYE	£-	£-			£-	
Clerk's salary & pension extra hour per week for Neighbourhood Plan	£836.34	£879.61	£703.83	£933.82	£54.21	To assist with the neighbourhood plan (admin not grant funded)
Total staff costs	£5,018.05	£5,277.85	£4,222.97	£5,602.95	£325.09	
Audit Fees	£265.00	£265.00	£270.00	£270.00	£5.00	External; £200, internal £70
Councillors Expenses	£-	£30.00		£30.00	£-	
Clerk's employment expenses	£320.18	£312.00	£224.10	£331.25	£19.25	Monthly mileage (£8) and Working From Home Allowance (£18)
Clerk's Other Expenses eg. postage & sundries	£7.92	£40.00	£22.89	£22.89	-£17.11	Postage and sundries.
Training		£80.00	£60.00	£60.00	-£20.00	£50 Clerk's training, £30 for 2 x Cllrs training
Highways Grass Cutting	£1,300.00	£-		£-	£-	Responsibility given back to Borough
Insurance	£511.78	£511.78	£506.24	£506.24	-£5.54	Norris & Fisher pulled out of 3 year deal
Power to street lights	£339.14	£343.20	£312.99	£339.45	-£3.75	Fixed contract with SSE until 1st Jan 2024
Elec (CCTV & cabins)	£130.34	£283.29	£163.94	£220.00	-£63.29	Electricity prices have increased. Now in 2 year deal with EDF 25p per day standing charge (similar) but big increase in consumption to 35.6p per kwh
Water and sewerage for cabins	£191.11	£130.00	£121.06	£130.00	£-	Fixed costs £102.50 Water and foul water costs £3.08 per m3
Maintainance (street lights, speed signs, benches, play area & planters)	£150.00	£200.00	£-	£200.00	£-	2021 fixed drain cover at hall. 22-23 Budgeted for: £0 for planters + £200 for other maintenance eg. noticeboards, benches, play area etc.
Defib costs	£-	£25.00	£-	£-	-£25.00	No maintenance first 2 yrs. £25 in case electricity charge. £150 maintenance per year after two years - save for this in reserves.
Play Area Inspection	£68.50	£70.00	£70.00	£70.00	£-	
Play Area Works (assets purchased)	£-			£-	£-	

Regular payments continued	Actual 2021/22	Budget to Mch 2023	Actual to 13th Mch 2023	Forecast to 31st Mch 2023	Forecast less budget	Comment
Play Area Works (consumables / labour)	£-		£141.12	£141.12	£141.12	Replaced cradle swing seat - counts as consumable
Community cabins and picnic area	£438.58	£300.00	£977.33	£977.33	£677.33	Repairs (cables, taps, leaks) £227 plus burying cables & fixing drain £750
Playing field grass	£989.37	£1,209.00	£875.00	£875.00	-£334.00	Grass cutting £1209 for ten cuts. We are likely to only need 9 (one due in March). Save £110 to reserve to pay in April
Duloe Common grass	£90.00	£100.00	£70.00	£70.00	-£30.00	Grass cutting - budgeted for 10 but one due in March so 9 total. Save £10 to reserve to pay in April
Tree surveys and works	£-				£-	£120 survey of Duloe Common met from earmarked reserve - see other payments
Subs (SLCC / BATPC)	£205.00	£215.25	£206.00	£206.00	-£9.25	BATPC £93 + SLCC £95 if Clerk on 5 hrs / wk but £112 if on 6hrs / wk
Admin	£255.75	£257.00	£185.15	£257.00	£-	£35 Info commissioner, stationary items (£64.82) and printer cartridges (£21.18), Jubilee tablewear (£64.15).
Literature & info	£-	£-		£-	£-	
Web & e-mail hosting, software subs	£391.80	£275.00	£291.52	£291.52	£16.52	Assumes Eyelid £100 web support + Cloudnext £100 + £75 software. Gov domain of £110 every 2 years is due in Sep 2023. £55 transferred to reserve in 2022/23 - see transfers to reserve
Village Hall Hire	£213.50	£311.00	£209.00	£244.50	-£66.50	Budget assumes 1 APM 3 hrs @£12 /hr, 1 public meeting 2.5 hours @£12/hr, 10 PC / committee meetings of 2.5 hrs @ £8/hr) and £15 towards each of 3 social events. Actually one meeting was held online due to Clerk having Covid and there have been no social events other than Jubilee (Harvest Supper cancelled) and fewer meetings.
Village Hall Works / Maintenance	£150.00	£258.36	£258.36	£258.36	£-	Contribution towards insurance £258.36
Newsletter	£329.75	£300.00	£233.57	£233.57	-£66.43	2 issues
Donations				£-	£-	
Other	£43.13				£-	Countryside Code signs in 2021.
Contingency		£150.00		£150.00	£-	
Total regular payments	£11,408.90	£10,943.73	£9,421.24	£11,487.18	£543.45	We are forecast to spend £543 more than we budgeted in our regular payments (which we aim to match to precept). This is due to unbudgeted payments of £677 for burying the cable at the cabins + £325 for staff costs + £141 for a new swing seat +£40 other (Clerk's mileage, Zoom and audit). Less underspends of £334 as the grass on the playing field and common didn't need cutting in August + a saving of £67 for village hall hire + £66 saving on newsletter + £63 saving on electricity at the cabins and £110 other underspends (Common grass, defib costs, training, postage, subs etc.).
Regular transfers to reserve (from precept)						
Village Hall Savings	£1,500.00	£1,400.00	£1,400.00	£1,400.00	£-	
Hedge cutting savings (field & common)	£75.00	£75.00	£75.00	£75.00	£-	
Asset replacement savings	£125.00	£125.00	£125.00	£125.00	£-	Clerk's laptop and printer £600 every 5 years
Tree surveys and works savings	£253.00	£253.00	£253.00	£253.00	£-	Survey cost £360 every 3 years (£120pa). Works £400 every three years (£133pa)
Defibrillator	£50.00	£50.00	£50.00	£50.00	£-	
Street light inspection savings	£434.00	£434.00	£434.00	£434.00	£-	Formal inspection to cost approx £1302 in 2023/24
Gov domain (alternate years)	£-	£55.00	£55.00	£55.00	£-	£110 every other year (Sep 21, 23, 25 etc)
Total Regular transfers to reserve (from precept)	£2,437.00	£2,392.00	£2,392.00	£2,392.00	£-	
Regular payments + regular transfers to reserve	£13,845.90	£13,335.73	£11,813.24	£13,879.18	£543.45	

Regular receipts - regular payments & transfers to reserve	£246.60	£-	£1,539.05	-£526.89	-£526.89	We budgeted for regular receipts and transfers to reserve to match regular payments. Actually we received £16 more in interest and spent £543 more than budgeted.
Other payments (met from additional receipts eg. grants or earmarked reserves)						
	Actual 2021/22	Budget to Mch 2023	Actual to 13th Mch 2023	Forecast to 31st Mch 2023	Forecast less budget	Comment
Local Plan advice and campaign	£7,167.36				£-	
Ward Fund assets purchased	£638.00			£765.00	£765.00	CCTV for hall car park
Other assets purchased from earmarked res			£199.96	£199.96	£199.96	Printer purchased from cartridge refunds
Village Hall payments from earmarked reserve	£100.00		£790.00	£1,420.00	£1,420.00	Support for insurance in 2021/22. £790 for land transfer in 2022/23 & £630 towards CCTV replacement in car park (from heater refund)
Repairs to bridge at Old Chapel, Honeydon	£330.00				£-	Cost shared with Thomas Morris
Payments from other earmarked reserves	£17.55		£150.00	£150.00	£150.00	2022 tree survey on Duloe Common £120. £30 payment to caterer for jubilee lunch
Police grant for containers	£2,000.00				£-	
Elections					£-	
Speed sign (met by police grant)			£3,890.00	£3,890.00	£3,890.00	New fixed speed sign in Duloe.
Hall hire for social events (met from ticket receipts)			£40.00	£40.00	£40.00	First aid course contributions
Neighbourhood Plan costs met by grant	£1,583.93			£2,000.00	£2,000.00	For green infrastructure review and landscape character assessment
Neighbourhood Plan unspent grant refunds	£6,015.42		£6,288.07	£6,288.07	£6,288.07	
Coronation - marquee, decorations, path etc. (Awards for All)			£197.50	£1,000.00	£1,000.00	
Other payments (refunds etc.)	£706.41				£-	£706.41 RADIUS funds returned to bank - bounced in 2021-22.
Total Other Payments	£18,558.67	£-	£11,555.53	£15,753.03	£15,753.03	
Total Payments	£29,967.57	£10,943.73	£20,976.77	£27,240.21	£16,296.48	
Other transfers to reserves (not from precept)						
RAIDIUS			£706.41	£706.41	£706.41	Received from V. Zwetsloot 15th August 2022
Play area assets					£-	
Total other transfers to reserves	£386.75	£-		£706.41	£706.41	
Total Payments & Transfers to Reserve	£32,791.32	£13,335.73	£23,368.77	£30,338.62	£17,002.89	
Total receipts - (total payments & transfers to reserve)	-£334.82	£-	£4,902.63	£1,042.79	£1,042.79	Deficit largely due to refunding unspent Neighbourhood Plan grant and making payments from reserves.