

Agenda

**A Meeting of Staploe Parish Council will be held at 7.45pm on Tuesday 21st May 2019
in the Village Hall at **Wyboston Village Hall**, Morris Walk, off The Lane,
Wyboston MK44 3AU**

Apologies for absence

2019/037. Election of Chairman (7.45-7.47)

2019/038. Election of Vice Chairman (7.47-7.49)

2019/039. Declarations of Acceptance of Office (7.49-7.52)

2019/040. Declarations of Interest and Registers of Members Interests (7.52-7.55)

2019/041. Minutes of the meeting held on 19th March 2019 (7.55-7.57)

2019/042. Public Open Forum (7.57-8.12)

Standing orders will be suspended to allow parishioners to make representations about items on the agenda below.

2019/043. Appointments and Responsibilities (8.12-8.15)

- Staffing committee
- A1 Working Group
- Village Hall rebuild committee
- Finance committee
- Village Hall Management Working Group
- Rights of Way
- Speedwatch

2019/044. Standing Orders and Terms of Reference (8.15-8.20)

- Staffing Committee
- Finance Committee
- Village Hall Rebuild Working Group
- A1 Working Group
- Village Hall Management Working Group

2019/045. Community Events (8.20-8.25)

- Barbecue on Duloe Playing Field Sunday 15th September

2019/046. Borough Cllr. T. Wootton's Ward Report (8.25-8.35)

2019/047. Finance (8.35-8.50)

- Approve receipts and payments
- Receive internal audit report 29th April 2019
- Approve Annual Return for 2018/19
- Consider a depreciation reserve eg. for play equipment, Clerk's laptop and printer
- Allocate reserves
- VAT reclaim
- Review direct debits (electricity, Information Commissioner, 1&1 e-mail hosting).

2019/048. Planning (8.50-9.05)

Consider the following planning applications:

Application number	Type	Description	Location	Deadline	Link
19/00878/FUL	Full Planning Application	Single storey rear extension	35 Duloe St Neots PE19 5HP	04/06/2019	19/00878/FUL
19/00308/S73A	Retrospective application	Erection of a new single storey recreational and storage building (Development already carried out)	Yew Tree Cottage Honeydon Bedford Bedfordshire MK44 2LP	15/05/2019 extended to 22nd May	19/00308/S73A
19/00744/FUL	Full Planning Application	Extension to existing grain store	Lower Honeydon Farm	21/05/2019	19/00744/FUL
19/00618/FUL	Full Planning Application	Application for the erection a machinery and hay store	Egerton Acres Land Adjoining The Lane Staploe	15/05/2019 extended to 22nd May	19/00618/FUL
19/00604/FUL	Full Planning Application	Erection of replacement outbuilding.	Maye Cottage 53 Woodhouse Lane Duloe St Neots PE19 5HR	30/04/2019	19/00604/FUL

- Changes to National Planning Policy relating to the calculation of housing need

2019/049. Highways (9.05-9.15)

- Meeting with Highways department 3rd May:
 - HGV issues on the bend near West Cottage, Honeydon
 - Removal of plastic verge markers in Begwary
 - Consider writing to landowners of Lower Goodwick Farm site re future tenants and traffic in view of problems with Mervyn Lambert vans
 - Posts on verge in Upper Staploe
 - Gravel drive in Duloe
- Speed limit between Staploe and Duloe to be reviewed in summer 2019

2019/050. E-mail hosting (9.15-9.20)

- Approve £10 per year for hosting the “staploe.org.uk” domain name (free last year)
- Choose e-mail hosts
 - Incumbent hosts are 1&1 Ionos. Their costs for e-mail hosting have increased from 99p to £4.99 per month or they have offered a promotion of 99p per month for 6 months and £10 per month for the following 6 months (with no tie in so we can look elsewhere).
 - Fasthosts are an alternative charging 99p per month for 7 mailboxes but we would need 8 mailboxes so it would cost us £1.98 per month. However, we would all need to set up our mailboxes again.

2019/051. Insurance and Assets (9.20-9.23)

- Review land and asset register
- Renew insurance. In a fixed deal with Norris & Fisher but there have been some changes to items insured or the value (eg. street light replacement value is now lower than it was). £356.05 (budget is for £385).
- Review street light inventory

2019/052. Duloe Common (9.23-9.25)

- Tree inspections

2019/053. Village Hall and Playing Field (9.25-9.35)

- Offer of insured advice re VAT for the Village Hall demolition and rebuild from Steve Parkinson for £75
- Recruitment of a volunteer to inspect the hall, containers, and field and empty the playing field bin (replacing the Clerk).
- Consider frequency of grass cutting on the field.

2019/054. Choose Electricity Supply for Street Lights (9.35-9.38)

Current fixed contract is with Opus Energy and expires 29th December 2019. It costs £330.79 per year at the current rates (but this will increase significantly at the end of the contract). We have £300 per year in the budget.

SSE have offered a 51 month (4.25 year) fixed contract for £282.37
Haven have offered a 5 year fixed contract for £337.46

Both can hold their prices until the current contract expires.

2019/055. Review Code of Conduct (9.38-9.39)

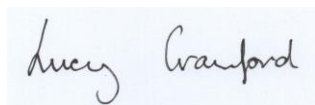
- Code of Conduct

2019/056. Police and Crime (9.39-9.40)

- Annual Parish Conference Tuesday 1st October 6pm – 7.30pm. Flitwick.
- 3 Shires Community Partnership (private security firm offer to parishes in the area).

2019/057. Clerk's Contract, Salary and Pension (9.40-9.44)

- Performance review
- Review contract
- Review salary and pension

2019/058. Determine eligibility for General Power of Competence (9.44-9.45)

Lucy Crawford, Clerk to Staploe Parish Council, 33, Staploe, St. Neots PE19 5JA