

Agenda

A Meeting of Staploe Parish Council will be held at 7.45pm on Tuesday 19th November 2019 at Wyboston Village Hall

Apologies for absence

2019/095. Declarations of interest (7.45-7.46)

2019/096. Minutes of the Parish Council Meeting held on 24th October 2019 (7.46-7.48)

2019/097. Public Open Forum (7.48-8.03)

Standing orders will be suspended to allow parishioners to make representations about items on the agenda below.

2019/098. Borough Councillor Tom Wootton's report (8.03-8.10)

2019/099. Consider road names for Staploe (8.10-8.15)

1. Staploe Lane
2. Ushers Lane (after Horace Usher killed in WW1)
3. The Street
4. North View for 2-30 and Brookside for Falls Farm to Old Farm Cottage

2019/100. Consider road names for Duloe (8.15-8.20)

1. Duloe Lane
2. Brewers Lane (after the Brewer Twins of Duloe killed in WW2)
3. The Street
4. Green Lane
5. Ferndale Lane

2019/101. Consider options for new parish website (8.20-8.35)

Our website service, Project Involve or Bedsparishes, run by Cambridge Open systems (COS) was provided free to Parish and Town Councils through Bedford Borough Council (BBC). COS decided to serve notice on Bedford Borough Council and the service will terminate at the end of March 2020 with the loss of all data. There are new website accessibility regulations which all public bodies must now meet.

A group of Clerks representing 11 Councils in Bedfordshire have researched the options and recommend Eyelid Productions Ltd, to provide a WordPress based content management system (CMS) and CloudNext for hosting, domain name and e-mail at a cost of £550 in the first year, £180 in year 2 and £270 in year 3 (as the .gov domain name costs £90 every two years).

The alternative would be for the Clerk to build a website using another provider eg. 1&1 Ionos (£96 per year for a Wordpress website) but 1&1 Ionos cannot guarantee that this will meet the accessibility requirements so the Clerk would need to research the requirements carefully & may need training, she would need to be trained in using Wordpress (approx £150) and we would need to factor in the cost of additional hours for the Clerk.

2019.102 Agree the Budget for 2020-2021 (8.35-8.55)

Consider the budgets proposed in the Finance Committee meeting held on 24th October.

Questions to consider:

- Cost of the new website and whether it can be funded from Ward Funding
- Cost of the defibrillator and whether Ward Funding will cover all of it
- How much needs to be spent on tree surveys and works
- Whether to cut the playing field regularly £1092 or just twice for hay (free)

2019.103 Other Finances (8.55-9.15)

- Receipts and payments
- Bank reconciliation
- Review budget to date
- Consider the need for a three year forecast of Revenue and Capital Receipts and Payments
- Earmark election reserves and consider need for legal, locum Clerk and maintenance reserves
- Consider whether income or expenditure for the year is likely to exceed £25,000 (in which case we will need to pay £200 for an external audit).
- Review the asset register

2019.104 Policies (9.15-9.20)

- Review the policy for viewing planning applications

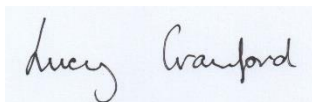
2019.105 Review Clerk and Councillors Expenses / Allowances (9.20-9.25)

- Currently:
 - Clerk's home working allowance £18 per month
 - Clerk's travel £0.45 per mile
 - Councillor's travel entitled to £0.45 per mile but have rarely claimed
 - Councillor's other expenses reclaimed at cost. Allowances have not been used to date.

2019.106 Highways and speeding (9.25-9.35)

2019.107 Bedford Borough Consultation (9.35-9.40)

- Housing Assistance Policy



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