

Agenda

A Meeting of Staploe Parish Council Will Be Held Online at 7.45pm on Thursday 23rd July 2020 on Skype

To join the meeting please use this link: <https://join.skype.com/mIGJdCL4UM9f>

Apologies for absence

2020/047. Declarations of Interest. (7.45-7.47)

2020/048. Approve the Minutes of the Parish Council Meeting held on 21st May2020 (7.47-7.50)

2020/049. Public Open Forum (7.50-8.05)

2020/050. Borough Cllr. T. Wootton's Ward Report (8.05-8.12)

2020/051. Planning (8.12-8.20)

- Planning applications**

Application number	Type	Description	Location	Deadline	Link	Date of letter to planning	Object, Comment or Support
20/01048/FUL	Full Planning Application	One and two storey side extension	1 Ward Cottages Begwary Bedford Bedfordshire MK44 2NX	20/07/2020	20/01048/FUL		
20/01082/COU	Change of use	Change of use of Equestrian Centre, including barns, stables and manege to residential use in connection with School Farm	School Farm Honeydon Bedford Bedfordshire MK44 2LP	29/06/2020	20/01082/COU	29/06/2020	No objection

20/00174/MAF Erection of aircraft maintenance and repair hangar, external plant building, apron hardstanding, car parking, landscaping, installation of foul water treatment plant and surface water drainage. (Cross Local Authority boundary application between Huntingdonshire District Council and Bedford Borough Council) Land At Little Staughton Airfield Little Staughton Bedfordshire.

<http://edrms.bedford.gov.uk/SearchResults.aspx?appNumber=20/00174/MAF>

(Huntingdonshire District Council's reference is 19/02613/FUL). This was approved in February. Consider implications for our parish.

- **Bedford Borough Council Local Plan Review**

- An Issues and Options consultation is the first step in deciding the content of the Borough's new local plan. The consultation will run from Tuesday 14th July to 5pm on Friday 4th September 2020.

2020/052. Highways (8.20-8.21)

- Update on speed limit review

2020/053. Antisocial behaviour in Woodhouse Lane (8.21-8.30)

- Consider options for prevention

2020/054. Community Events (8.30-8.35)

- VJ Day celebrations 15th and 16th August?

2020/055. Defibrillator (8.35-8.40)

- Consider how and where to install the defibrillator

2020/056. Converted containers behind the village hall (8.40-8.55)

The Parish Council have been informed that they will be awarded a Violence and Exploitation Reduction Unit (VERU) Grant grant of £5000 to reconnect the containers which comprise changing rooms, toilets and kitchen behind the village hall.

Outcome 1. Electricity and water reconnected to the containers (and drains repaired)

Measure 1 Is there a connection in place?

Outcome 2. Containers are made available for use by young people's groups eg. sports clubs / child minder group / for children's parties / activities?

Measure 2. Have the containers and field been used / hired?

Outcome 3. Reduction in drug dealing and anti-social behaviour in Woodhouse Lane.

Measure 3. Have reported incidents of suspicious activity fallen in Woodhouse Lane?

Grant to be used for:

UK Power cabling work £2213

GRP Kiosk £900

Electricity and plumbing works £1235

Repairs to collapsed drain £652

- Consider whether to accept the grant
- The containers were installed in 2009 for use by the football club. The Parish Council were granted planning permission but it has come to light that the permission was only for 3 years. Consider whether to apply for an extension to the planning permission / certificate of lawful use / variance of a condition to allow the containers to remain in place and for how long.
- Consider whether the Parish Council want the containers to remain in place once the hall is rebuilt and therefore include the containers in the plans for the new hall

2020/057. Roadside Nature Reserves (8.55-8.56)

- New posts installed to mark the extended reserves

2020/058. Consider Options for the Ward Fund (8.56-9.00)

- New parts for noticeboard in Duloe £722.94 ex VAT?
- Other ideas?

2020/059. Street Lights (9.00-9.05)

- Consider quotation from Andy Muskett for street light inspection and replacement of column
1. Inspection.

To carry out a visual inspection on 20 pole bracket type streetlights to check the structural integrity of the bracket and control box, also to check for asbestos in the control boxes and to label where appropriate.

For the sum of.....£280.00 + vat

2. Replacement column.

To supply and install a new 5m galvanised tubular steel column fitted with an Indo Air LED lantern with dimming option.

For the sum of.....£595.00 + vat

To remove old existing column following supply transfer.....£145.00 + vat

Total = £740.00 + vat

The above price does not include UKPN supply transfer, this is usually around £450, making the total light replacement in the region of £1200.00 + vat

2020/060. Playing Field and Play Area (9.05-9.10)

- Consider risk assessment for reopening the play area (see p25 of SPC Risk Assessment)
- Consider purchases of surface cleaner, hand sanitiser, dispensers etc. for the play area (estimate of £170 ex VAT).

2020/061. Tree inspections, works and preservation orders (9.10-9.15)

- Tree survey and works on playing field
- Do we want to request tree preservation orders for any trees?

2020/062. Policies (9.15-9.20)

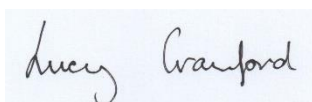
- Transparency code – confirm all necessary information has been published
- Review Parish Council risk assessment (new Coronavirus sections added)
- Review play area inspection checklist (includes Coronavirus signs, cleaning fluids etc.)
- Review complaints procedure
- Review the data protection policy, CCTV policy and the guide to the published information
- Review litter bin risk assessment

2020/063. Duloe Common (9.20-9.25)

- Consider how to respond to residents' concerns about the clearance of trees and shrubs on BPHA owned land adjacent to Duloe Common

2020/064. Finances (9.25-9.45)

- Receipts and payments and schedule of regular payments. Sign cheques.
- Bank reconciliation
- VAT reclaim
- Interest rates on bank accounts
- Review the amount of the fidelity guarantee – currently £100,000
- Cancel standing order for Clerk's salary



Lucy Crawford, Clerk to Staploe Parish Council, 33, Staploe, St. Neots PE19 5JA