

Agenda

The Annual Meeting of Staploe Parish Council will be Held on Thursday 19th May 2022 in the Village Hall at Wyboston Village Hall. Morris Walk, off The Lane, Wyboston MK44 3AU

Apologies for absence

2022/031. Election of Chairman (7.45-7.46)

2022/032. Election of Vice Chairman (7.46-7.47)

2022/033. Declarations of Acceptance of Office (7.47-7.50)

2022/034. Declarations of Interest and Registers of Members Interests (7.50-7.55)

2022/035. Ratify the Decisions Made and Approve Minutes of the Parish Council Meeting held on Thursday 31st March 2022 (7.55-7.56)

2022/036. . Public Open Forum (7.56-8.11))

2022/037. Appointments and Responsibilities (8.11-8.15)

- Staffing committee
- A1 Working Group
- Finance committee
- BATPC
- Village Hall Management Committee
- Rights of Way
- Speedwatch
- Neighbourhood Plan Steering Group

2022/038. Standing Orders and Terms of Reference (8.15-8.20)

- Parish Council Standing Orders
- Staffing Committee
- Finance Committee
- A1 Working Group
- Neighbourhood Plan Steering Group

2022/039. Jubilee Celebrations (8.20-8.35)

- Jubilee Weekend Thursday 2nd June to Sunday 5th June (8.42 – 8.55)
 - Beacon 7.30-9.00pm Thursday 2nd June at Mount Pleasant
 - Saturday 4th June. Fun dog show at the playing field at 2pm
 - Sunday 5th June Big Jubilee Lunch. 12.30 at the playing field. Maisie J's catering for £5 per head. Pre-order only or bring your own picnic.

2022/040. Borough Councillor Tom Wootton's Report (8.35-8.45)

2022/041. Planning Applications (8.45-8.50)

Consider how to respond to the following planning application:

Application number	Type	Description	Location	Deadline	Link
22/00813/FUL	Full planning application	Demolition of redundant agricultural buildings and erection of 6 replacement dwellings ,erection of associated double garage, erection of ancillary storage; conversion of 1 redundant agricultural building to 1 dwelling; the restoration and repair of existing dovecote and conversion into workshop conversion (Use Class E(g (iii))), improvements to the existing access, construction of an internal road and associated car parking, cycle parking, bin collection points and landscaping.	Manor Farm Duloe Lane Duloe St Neots PE19 5HQ	09/06/2022	22/00813/FUL
22/00975/FUL	Full planning application	Two storey side and rear extension with enclosed balcony area and single storey rear extension to existing dwelling.	Beehive Cottage Bushmead Road Colmworth Bedford Bedfordshire MK44 2LJ	25/05/2022	22/00975/FUL

Report the following response to a planning application:

Application number	Type	Description	Location	Deadline	Link	Date of letter to planning	Object, Comment or Support
22/00913/FUL	Full planning application	Proposed new windows and doors openings to side (east) elevation	Lower Honeydon Farm Honeydon Bedford Bedfordshire MK44 2LR	18/05/2022	22/00913/FUL	25/04/2022	No objection

2022/042. Community Cabins and Playing Field (8.50-9.05)

- Determine whether to offer the use of the playing field to an U13 team from St Neots Town Football Club and if so what the charges should be. Clerk's report on VAT / playing field charity implications.
- New electricity contract – Clerk's report

2022/043. Draft Local Plan (9.05-9.10)

- Clerk's report
- Consider any next steps for the Parish Council before the next consultation (15th June to 29th July).

2022/044. Clerk's Report (9.10-9.15)

- Defibrillator - bridge safety at the Old Chapel, Honeydon and response to invitation for training
- Himalayan Balsam – working party
- Traveller site update
- Rights of Way update
 - New marker posts
 - Blocked footpaths
 - Footpath 40 east west from Woodfield, Honeydon Road, Colmworth to Coxfield, Begwary
 - Footpath 2 north south from Bushmead Road east of Chestnut Cottage to meet footpah 23 just east of Cottage Farm on Gypsy Lane, Upper Staploe

2022/045. Assets and Insurance (9.15-9.20)

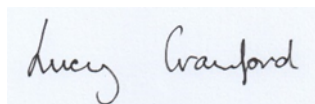
- Review land and asset registers
- Consider insurance quotes and renew insurance

2022/046. Finances (9.20-9.40)

- Update on mandate changes / online signatures
- Receive internal audit report 14th May 2022
- Approve Governance Statement and Accounting Statements for Annual Return for 2021/22
- Performance against budget 2021-22
- Allocate reserves
- VAT reclaim
- Review direct debits (electricity for street lights and cabins, water, Information Commissioner).
- Receipts and payments, sign schedule of payments
- Bank reconciliation

2022/047. Review code of conduct (9.40-9.42)**2022/048. General Power of Competence (9.42-9.43)**

- Determine the Council's eligibility to use this power

2022/049. Consider holding an Additional Meeting re Local Plan Before the Next Scheduled Meeting on Thursday 20th July. Consultation is expected to be 15th June to 29th July). (9.43-9.45) (

Lucy Crawford, Clerk to Staploe Parish Council, 33, Staploe, St. Neots PE19 5JA