

Agenda

A Meeting of Staploe Parish Council will be Held at 7.45pm on Thursday 21st September 2023 in the Village Hall at Wyboston Village Hall. Morris Walk, off The Lane, Wyboston MK44 3AU

Apologies for absence

2023/067. Declarations of Interest and Registers of Members Interests (7.45-7.46)

2023/068. Public Open Forum (7.46-8.01)

2023/069. Approve Minutes of the Parish Council Meeting held on Thursday 21st July 2023 (8.01-8.03)

2023/070. Borough Cllr. J. Cox's report (8.03-8.08)

2023/071. Planning Applications (8.08-8.18)

- Consider how to respond to the following applications:

Application number	Type	Description	Location	Deadline	Link
23/01984/FUL	Full planning application	Operational works to enable access to and conversion of Barn from Agricultural Use to Class E(g(i)) (use allowed under appeal reference	Sharps Barn Kimbolton Road Hail Weston St Neots PE19 5JX	09/10/2023	23/01984/FUL
23/01712/FUL	Full planning application	Erection of new office building	Basmead Manor Staploe St Neots PE19 5JB	11/09/2023	23/01712/FUL

- Report on a meeting between representatives of Staploe Parish Council and Cambridge Power about a proposed application to build a solar farm at Cobholden (screening opinion sought in 2021 on application 21/02240/EIASCR).
- 2023/072. Consider whether to request defibrillators for Duloe (at the Community Cabins) and Tythe Farm, Staploe Road, Wyboston. (8.18-8.25)**
- Currently there is a defibrillator in Honeydon (PC owned) and at Bassmead, Staploe (privately owned). Current maintenance cost per defibrillator for replacement pads is £63 per year. We don't pay for the electricity (approximately £20 per year).

- We will have £151 in reserve for defibrillator maintenance after replacing the pads in Honeydon. This could be used towards installation / maintenance of new defibrillators
- If defibrillators were donated for Duloe and Tythe Farm we would need to pay around £200 for installation and then around £85 per year for maintenance and electricity.
- We would therefore need to find at least £50 from unearmarked reserve this year to install one new defibrillator and £250 to install two. We would need to add an extra £85 per defibrillator to our precept per defibrillator per year.

2023/073. Fish and Chip night Saturday 18th November (8.25-8.32)

- Colmworth Village Hall, 6pm with food being served at 6.30pm followed by bingo
- Bring drinks and a dessert to share. Registration required. Invited guests £10 / adult £5 /child.
- Space for 80 people on a first come first served basis. Deadline to register is 4th November.

2023/074. Village Hall, Community Cabins, Playing Field and Football Club. (8.32-8.40)

- Asbestos quotes
- Planning permission expires November 2023
- Playing Field Annual Return
- First aid kit for cabins (£28.53 ex VAT / £34.24 incl VAT)

2023/075. Street Light Electricity Contract (8.40-8.45)

- Existing contract with SSE costs £343 per year. Due to end at the end of December 2023.
- SSE have quoted an annual cost of:
 - 1 year contract: £636.40
 - 2 year contract: £632.85
 - 3 year contract: £621.27
- No other suppliers will quote for an unmetered supply with such low usage as ours.
- Consider whether to opt for 1, 2 or 3 year contract. Allow for 10% increase (spot prices).

2023/076. Highways and Rights of Way (8.45-8.48)

- Cyclist incident on Bushmead Road – consider renewing request for reduced speed limit

2023/077. Neighbourhood Plan Update (8.48-8.53)

2023/078. Traveller site update (8.53-8.58)

- New valuation and court hearing 2pm 20th September.

2023/079. • Survey on how to use Community Infrastructure Levy £15,549.37 and potential “Deed of Community Benefit” for solar farm at High Wood £20K (if it goes ahead). (8.58-9.05)

2023/080. Police (9.05-9.03)

- PCC Festus Akinbusoye invitation to all Parish Councillors to attend the Annual Parish Council Meeting Wednesday 11th October in Marston Moretaine

2023/081. Consider how to improve communication within the Parish Council (9.03-9.08)

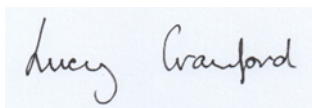
- Monthly Parish Council meetings
- Zoom update meetings (no decisions as they have to be made in public) between PC meetings
- Continue to communicate by e-mail between meetings every two months

2023/082. Finances (9.08-9.28)

- Receipts and payments, sign schedule of payments
- Bank reconciliation
- Savings account with Unity
- Audit results
- Review standing orders

2023/083. Check Minute book (9.28-9.30)

Next meeting: Thursday 16th November



Lucy Crawford, Clerk to Staploe Parish Council, 33, Staploe, St. Neots PE19 5JA