

Agenda

**The Annual Meeting of Staploe Parish Council will be Held at 7.45pm on
Wednesday 20th May 2026 in the Village Hall at Wyboston Village Hall.
Morris Walk, off The Lane, Wyboston MK44 3AU**

Apologies for absence

2026/028. Election of Chairman (7.45-7.46)

2026/029. Election of Vice Chairman (7.46-7.47)

2026/030. Vacancies and Declarations of Acceptance of Office (7.47-7.50)

2026/031. Declarations of Interest and Registers of Members Interests (7.50-7.52)

2026/032. Open Forum (7.52-8.07)

**2026/033. Approve the Minutes of the Parish Council Meeting held on 1s April 2026.
(8.07 – 8.08)**

2026/034. Appointments and Responsibilities (8.08-8.12)

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| • Staffing committee | • Rights of Way |
| • Finance committee | • Speedwatch |
| • BATPC | • Neighbourhood Plan Steering |
| • Village Hall Management
Committee | Group |

2026/035. Borough Cllr. S. Sira's Ward Report and Ward Fund (8.12-8.22)

- New planning rules from 11th May 2026 under the Town and Country Planning (Consultation) (England) Direction 2026. Under the new rules, councils wishing to refuse applications for developments of 150 homes or more must first refer the decision to the Secretary of State before formally issuing a refusal.
- Consider how to allocate ward fund £280

2026/036. Standing Orders and Terms of Reference (8.22-8.28)

- Parish Council Standing Orders
- Staffing Committee
- Finance Committee
- Neighbourhood Plan Steering Group

2026/037. Social Events (8.28-8.35)

- Barbecue and rounders on the playing field on Sunday 28th June. Consider quotes, publicity, equipment needed and assistance needed setting up and packing away.
- Fish and chip night on Saturday 14th November. Starting at 7pm in Colmworth Village Hall. Codswallop will attend at 7.30pm. Jasper Squire aka the Mandolin Minstrel to provide live music for the token cost of two portions of fish and chips.

2026/038. Planning Applications (8.35-8.50)

Consider how to respond to the following planning applications:

Application number	Type	Description	Location	Deadline	Link
26/00789/FUL	Full Planning Application	Single storey side and rear extension	4 Staploe Lane Staploe St Neots Bedfordshire PE19 5JA	27/05/2026	26/00789/FUL
26/00669/COU	Change of Use application	Change of use of storage facility to use classes E(g)(iii), B2 and B8	Lower Honeydon Farm Honeydon Bedford Bedfordshire MK44 2LR	14/05/2026	26/00669/COU

Consider how to respond to the verbal threat of a landowner moving “20 caravans” onto a field adjacent to 1, Duloe Lane, Duloe.

2026/039. Neighbourhood Plan (8.50-8.55)

- Referendum result
- Next steps

2026/040. Village Hall, Community Cabins and Playing Field (8.55-9.05)

- Report from the Clerk regarding old invoice from Wellers Law Group re the transfer of land for the village hall
- Play area inspection report
- Request from the Football Club to add two small sided girls teams (u7s and u8s) on Sundays (to the current games on Saturdays). There would normally be one 3v3 game a week, so 12 players potentially, but could be as low as 6. If the league put the u7s & u8s at home on the same day then up to 24 players would be the worst case scenario. They would train elsewhere. At present our agreement says: “*There are to be no more than three small-sided games (3v3, 5v5, or 7v7) on a Saturday and none on a Sunday. Where a single pitch is used for two home teams, all participants for the first game must have exited the site before the arrival of participants for the second game.*” So if we agreed to the small sided girls teams on Sunday we would have up to three small-sided games on Saturday and up to two on Sunday.
- Private hire 11th July 12-3pm

2026/041. Highways and Rights of Way (9.05-9.12)

- Report from the meeting between Highways, residents, farmers and landowners held on 16th April in Manor Farm Lane regarding HGV issues.
- Staploe speed sign – data, and grant application

2026/042. Assets and Insurance (9.12-9.16)

- Review land and asset registers
- Renew insurance

2026/043. Finances (9.16-9.40)

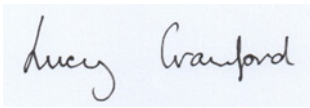
- Receive internal audit report May 2026
- Approve Governance Statement and Accounting Statements for Annual Return for 2025/26
- Performance against budget 2025-26
- Allocate reserves
- VAT reclaim
- Review direct debits
- Receipts and payments, sign schedule of payments & check bank reconciliation

2026/044. Policies (9.40-9.42)

- Review code of conduct

2026/045. General Power of Competence (9.42-9.45)

- Determine the Council's eligibility to use this power

A handwritten signature in cursive script, reading 'Lucy Crawford', on a light blue rectangular background.

Lucy Crawford, Clerk to Staploe Parish Council, 33, Staploe, St. Neots PE19 5JA