

Minutes of a Meeting of Staploe Parish Finance Committee Held Online on Thursday 21st October 2021

Present: Cllr. J. Ibbett, Cllr. V. Zwetsloot, Cllr. D. Smith and Lucy Crawford (Clerk)

1. Draft budget for April 2022 to March 2023

A draft budget was prepared but the following questions need to be researched and answered before final decisions are made:

- Mark Ibbett would prefer not to tender for cutting the highways grass. Lucy Crawford will get a quote from Andy Worboys and ask what the implications would be of transferring responsibility back to the Borough (ie when would they cut it, how wide would the cuts be etc.)
- Find out if any CIL funding is likely to be forthcoming for eg. the Old Workshop at Chestnuts, Honeydon – this could potentially be used for the Village Hall rebuild
- Get quotes for the remaining works required at the Community Cabins (£300 budgeted but more information would be helpful)
- Check whether the Village Hall will need £500 or whether there are other options eg. the Parish Council insure the hall committee's assets which are stored in the cabins and the hall committee just pay for charity insurance. Find out how much charity insurance would be if dissociated from contents insurance.
- Check whether any funds are required for planning advice re the Local Plan
- Check whether the Parish Council are happy for the unearmarked reserves to be below recommended amount (by about £1500). If not contingency may need to increase.

The current draft below would require a precept of £13,328 (an increase of 4.9%)

The meeting closed at 8.40pm

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Staploe Parish Council Budget 2022 - 2023	Actual 2020/21	Forecast to 31st Mch 2022	Budget to Mch 2023	Comment
			4.9%	%increase vs 2021-22
Regular Receipts				
Precept	£11,554.00	£12,702.00	£13,327.59	
Interest	£13.80	£0.92	£-	
Grass cutting	£1,389.51	£1,389.51	£-	
Total Regular Receipts	£12,957.31	£14,092.43	£13,327.59	
Other Receipts				
Newsletter advertising		£-	£-	
Ward Fund	£900.00		£-	
Neighbourhood Plan Grant	£6,439.00	£7,872.00	£-	
Donations for Local Plan advice & campaign		£7,554.11		
Ticket sales from social events				
CIL income				
Payments received in error (from Borough)				
Solar Farm Payment	0			
Police VERU grant for containers	5000	£2,000.00		
Other (eg. f.ball deposit, refunds, proceeds from social events / book sales)	840.19	£908.39	£-	Clerk refund of duplicate salary payment in 2020. RADIUS funds £706.41 shown as receipt and payment (bounced), £166 from Thomas Morris for bridge repairs, £36 other (mower and refunds).
Total Other Receipts	£13,179.19	£18,334.50	£-	
Total Receipts	£26,136.50	£32,426.93	£13,327.59	High in 20/21 due to NDP grant and in 2021 due to Dennybrook donations.

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Other payments (met from additional receipts eg. grants or earmarked reserves)				
	Actual 2020/21	Forecast to 31st Mch 2022	Budget to Mch 2023	Comment
Local Plan advice and campaign		£7,167.36		
Ward Fund assets purchased	£900.00			
Ward Fund other purchases (new website)		£-		
Other assets purchased from earmarked res				
Village Hall payments from earmarked reserve	£15,626.40	£350.00		Planning application and demolition of hall in 2020/21. Support for insurance in 2021/22
Repairs to bridge at Old Chapel, Honeydon	£-	£330.00		Cost shared with Thomas Morris
Payments from other earmarked reserves	£443.82	£17.55		£280 street light inspection£142 extra cuts on playing field, £64 noticeboard repairs, £54 new wood for picnic benches. From earmarked reserves. In 2021/22 we purchased a footpath map.
VERU grant for containers	£5,000.00	£2,000.00		
Elections				
Mobile speed sign (met by donation)				
Street light replacement				
Refunds to Borough for payments made in error				
Hall hire for social events (met from ticket receipts)				
Neighbourhood Plan costs met by grant	£423.58	£7,872.00		
Neighbourhood Plan unspent grant refunds		£6,015.42		
Other donations made by SPC		£-		
Other payments (refunds etc.)	830.19	£706.41		Clerk's salary refund (duplicate payment). £706.41 RADIUS funds returned to bank - bounced.
Total Other Payments	£23,223.99	£17,291.38	£-	
Total Payments	£33,799.62	£29,429.55	£11,335.59	

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Other transfers to reserves (not from precept)				
Village Hall rebuild savings to earmarked reserve	£-			
Asset replacement				
Solar Farm Payment	£-			
CIL income				
Maintenance	£-			
Extra grass & hedge cutting on field & common	£-			
Play area assets	£-			
Total other transfers to reserves	£-	£-	£-	
Total Payments & Transfers to Reserve	£35,959.62	£31,516.55	£13,327.59	
Total receipts - (total payments & transfers to reserve)	-£9,823.12	£910.38	£-	