

Minutes of a Meeting of Staploe Parish Council Held at 7.45pm on Thursday 26th September 2024 in the Village Hall at Wyboston Village Hall.

Present: Cllr. J. Ibbett, Cllr. G. Meola, Cllr. E. Meola, Lucy Crawford (Clerk), Scott and Katy from Serenity Funeral Care

Apologies for absence: Cllr. J. Thomson, Cllr. P. Yockney, and Borough Cllr. S. Sira.

2024/066. Declarations of Interest, Registers of Members Interests and dispensations

Cllr. G. Meola and Cllr. E. Meola declared an interest in Duloe Playing Field and Cllr. J. Ibbett declared an interest in the planning application at Chapel Close, Honeydon.

It was resolved to grant a dispensation for Cllr. P. Yockney to be excused from attending Parish Council meetings for 9 months on health grounds. Proposed by Cllr. J. Ibbett and seconded by Cllr. E. Meola.

Councillors emphasised the need to recruit more Parish Councillors. We have two vacancies at present.

2024/067. Public Open Forum

Scott and Katy introduced Serenity Funeral Care. They are renting Unit 8 College Farm, Duloe. They assured those present that they will be operating the home to a high standard. At present the funeral home industry is unregulated but new regulations are coming in next year and they are meeting them now. They will simply be washing and dressing the deceased. The chapel of rest will be able to hold up to 5 deceased at a time. Only 20% of families choose to view the body of their loved one in a chapel of rest. Most visits to the unit would be to arrange the funeral but most funeral arrangements are made in the clients home. They aim to hold the deceased for around 3 weeks after death and no longer than 4 weeks unless they are embalmed. Any embalming would happen off site.

The bins will be stored in the mortuary and locked away. The mortuary door is coded. The windows at the back of the unit which look into the mortuary have privacy glass. They intend to install privacy screens with pot plants either side of the unit.

70% of people pass away in hospital and most of the rest in care homes. As a result transfers would normally occur during office hours. Very few transfers will happen out of office hours.

They have signed up with Blue Line Security who will attend if the security system is triggered. The refrigeration unit is very quiet and can't be heard beyond the wall. The unit is open to visitors on 1st October but they are happy to open on a Saturday if needed for those who can't make a weekday. They run bereavement support groups and they are happy to include members of our parish.

Cllr. J. Ibbett reported comments from some of the residents of Chapel Close regarding the planning application at the Old Chapel. All those who spoke to Cllr. J. Ibbett said that they were happy and keen for the applicant (who is a local young person) to succeed in making her home at the Old Chapel. They raised two concerns. One is regarding capacity at the small sewage treatment plant at Chapel Close. The second was regarding vehicle access at the front of the Chapel. They would like the Highways Department to check the visibility splays from the proposed new access. There is a hedge which reduces the visibility.

Cllr. J. Ibbett reported that the street light on Honeydon Triangle is playing up. The Clerk will arrange for the street light engineer to take a look.

2024/068. Approve minutes of the Parish Council meeting held on Thursday 18th July 2024.

Having been previously circulated the minutes of the Parish Council meeting were approved as an accurate record of the meeting. Proposed by Cllr. E. Meola and seconded by Cllr. G. Meola.

2024/069. Borough Councillor Sira's report

No report received.

2024/070. Planning

Application number	Type	Description	Location	Deadline	Link
To be confirmed	TBC	Installation of a solar array	In the north western corner of the field east of Bassmead Barns wedding venue next the junction of bridleway 27 and 29. Details to follow.	TBC	-
The planning application has yet to be validated. The landowner is planning to use the solar panels to supply electricity to the Wedding Venue and replace the oil boiler with an air source heat pump. He is not able to connect to the existing solar farm due to the distance and he is not able to position it closer to Bassmead as it is a Scheduled Monument. However, it was resolved not to comment as it will be screened by existing hedges.					
Application number	Type	Description	Location	Deadline	Link
24/01582/FUL	Full Planning Application	Change of Use and conversion to form studio accommodation with first floor bedroom, including vehicle access bridge to new gravel parking area, raising roof level by 300mm and close up one existing side window.	Methodist Chapel Chapel Close Honeydon Bedford Bedfordshire MK44 2NE	27/09/2024	24/01582/FUL
It was resolved to support this application. The Parish Council would like to draw the planners attention to the need to check the capacity of the sewage treatment plant at Chapel Close and the visibility splays for cars emerging from the Chapel if vehicular access is granted across the brook. There is a hedge which reduces visibility.					

2024/071. Consider how to respond to the government consultation on planning reform

Proposed reforms to the National Planning Policy Framework and other changes to the planning system - GOV.UK (www.gov.uk)

It was resolved to respond in the following way:

Question 4: Do you agree that we should reverse the December 2023 changes made on character and density and delete paragraph 130?

We do not agree. We believe that local character is important and can be significantly damaged by large scale development.

Question 5: Do you agree that the focus of design codes should move towards supporting spatial visions in local plans and areas that provide the greatest opportunities for change such as greater density, in particular the development of large new communities?

We believe that design codes are a useful tool in rural areas to retain the rural character of an area.

Question 9: Do you agree that all local planning authorities should be required to add a 5% buffer to their 5-year housing land supply calculations?

Not if they are delivering on their local plan on schedule and have a 5 year housing supply.

Question 15: Do you agree that Planning Practice Guidance should be amended to specify that the appropriate baseline for the standard method is housing stock rather than the latest household projections?

Yes

Question 16: Do you agree that using the workplace-based median house price to median earnings ratio, averaged over the most recent 3 year period for which data is available to adjust the standard method's baseline, is appropriate?

Yes

Question 17: Do you agree that affordability is given an appropriate weighting within the proposed standard method?

Yes

Question 18: Do you consider the standard method should factor in evidence on rental affordability? If so, do you have any suggestions for how this could be incorporated into the model?

Yes

Question 54: What measures should we consider to better support and increase rural affordable housing?

Rural affordable housing should be developed in sustainable locations where there are adequate services such as active transport links, public transport, schools, shops etc. Not in open countryside or small hamlets.

Question 70: How could national planning policy better support local authorities in (a) promoting healthy communities and (b) tackling childhood obesity?

Improve the network of safe cycle lanes and pedestrian routes in rural areas where there is very little public transport.

Question 73: Do you agree with the proposed changes to the NPPF to give greater support to renewable and low carbon energy?

Yes but encourage solar on roofs first – of commercial and domestic buildings. We think the clustering of solar farms around electricity substations should be addressed – we have huge areas being proposed in our area at the moment. One 50mW solar farm in place, two more 50mW solar farms awaiting planning approval and another 400mW farm nearby. All on good agricultural land. Meanwhile few roofs have solar panels.

Question 75: Do you agree that the threshold at which onshore wind projects are deemed to be Nationally Significant and therefore consented under the NSIP regime should be changed from 50 megawatts (MW) to 100MW?

Yes

Question 76: Do you agree that the threshold at which solar projects are deemed to be Nationally Significant and therefore consented under the NSIP regime should be changed from 50MW to 150MW?

Yes

Question 78: In what specific, deliverable ways could national planning policy do more to address climate change mitigation and adaptation?

Encourage solar on roofs first – of commercial and domestic buildings. We think the clustering of solar farms around electricity substations should be addressed – we have huge areas being proposed in our area at the moment. One 50mW solar farm in place, two more 50mW solar farms awaiting planning approval and another 400mW farm nearby. All on good agricultural land. Meanwhile few roofs have solar panels.

Question 83: Are there other ways in which we can ensure that development supports and does not compromise food production?

Protect grade 1 and 2 and 3a agricultural land and find an objective means of assessing agricultural land grades – at the moment consultants paid by the landowners assess the grade as high if they want to sell for farming but low if they want to build on it or build a solar farm.

Question 89: Do you agree with the proposal to increase householder application fees to meet cost recovery?

No

Question 91: If we proceed to increase householder fees to meet cost recovery, we have estimated that to meet cost-recovery, the householder application fee should be increased to £528. Do you agree with this estimate?

No – it should be lower than £528

Question 94: Do you consider that each local planning authority should be able to set its own (non-profit making) planning application fee?

Please give your reasons in the text box below.

Definitely not. See reasoning below.

Question 95: What would be your preferred model for localisation of planning fees?

Full Localisation – Placing a mandatory duty on all local planning authorities to set their own fee.

Local Variation – Maintain a nationally-set default fee and giving local planning authorities the option to set all or some fees locally.

Neither. There is no competition. At present Bedford Borough Council sets some fees for services much higher (almost double) than those of neighbouring authorities such as Huntingdonshire.

Residents have no choice but to pay. Eg. Taxi licences £351 in Bedford Borough Council vs £175 in Huntingdonshire District Council, animal boarding £566.40 vs £365, animal breeding £454 vs £283, street trading consent £4961 vs £2136

Question 96: Do you consider that planning fees should be increased, beyond cost recovery, for planning applications services, to fund wider planning services?

Definitely not. This should come from Council Tax. People applying for planning permission are not the only residents who benefit from the Local Authority having a Local Plan in place.

Proposed by Cllr. E. Meola and seconded by Cllr. J. Ibbett.

2024/072. Village Hall, Community Cabins, Playing Field and Football Club. (8.30-8.32)

- Water meter to be replaced. The stop tap for the cabins is located just behind the car park railings. As there is no heating in the cabins in the winter the water is always turned off after each use. However, the tap is very difficult to turn so the Clerk arranged for it to be replaced by Anglian Water in September.

2024/073. Consider Projects for the Ward Fund (approx. £500 to £1000)

- Proposal for permanent speed sign in Staploe. No proposal has been received and a new permanent sign costs approximately £3K ex VAT. The Parish Council does not have funds for this.
- Quotes to replace the noticeboard in Duloe. The Clerk presented three quotes.

Specification is for a 2 bay, oak, external, lockable noticeboard 1270mm wide x 868mm high. Post mounted and delivered to Staploe or parts for three such noticeboards.

Option	Supplier	Price	Link
1	Greenbarnes ex Vat	1813.52	https://www.greenbarnes.co.uk/external-lockable-noticeboards-in-oak/
2	Churchnoticeboards	1950	https://www.churchnoticeboards.com/oak-church-noticeboards/
3	Harry Stebbing	1678	https://harrystebbing.com/double-door-prices

It was resolved to apply for ward funding for the noticeboard from Harry Stebbing for £1678 and to top up as needed using Community Infrastructure Levy funds. Proposed by Cllr. J. Ibbett and seconded by Cllr. E. Meola.

2024/074. Highways and Rights of Way

- Application for definitive map modification order footpath 8A (south of the electricity substation at Cobholden). The Clerk is in the process of applying. She is seeking evidence that the path has been used over time and finding out who the landowners are.
- Order grit bin for Honeydon Road. The bin has been ordered (as approved in January 2024 Agenda item 2024/009). £164.95 ex VAT. This has been purchased using Section 137 powers.
- Check grit bins are full. Cllr. J. Ibbett will check the one on Honeydon Triangle, Cllr. G. Meola will check the one at Duloe Butts.

2024/075. Neighbourhood Plan Update

BRCC proposed that a number of local green spaces were suitable for designation and the Parish Council approached all the corresponding landowners. Some were happy for the land to be designated and others were not. As resolved in the Parish Council meeting in July a green space will not be designated unless the landowners agree. The proposed green spaces are as follows:

- Two fields in Duloe opposite and behind Manor Farm. The landowner refused
- The playing field in Duloe. The Parish Council agreed.
- The orchard opposite Falls Farm in Staploe. The landowner agreed.
- The horse fields to the north and south of the road in Staploe. The landowner agreed.
- Hook and Home Wood, Bassmead. The landowner refused.
- Garden Wood, Bushmead. The landowner refused.

Having been previously circulated and made available on the parish website it was resolved to endorse the Green Infrastructure Plan, the Proposed Local Green Space Designations, the Housing Needs Assessment and the Design Codes. Proposed by Cllr. J. Ibbett and seconded by Cllr. G. Meola.

2024/076. Social Events

- Fish and Chip night – 12th October. 7.30pm. Bring dessert and drinks. £8 per head. £6 for children. 33 people have signed up for the event so far but more are expected. It was agreed not to organise bingo or a quiz due to lack of volunteer time available. Cllr. G. Meola and Cllr. J. Thomson are organising the event.
- £100 donation offered to subsidise if less than 40 attend but it is unlikely it will be needed.

2024/077. Eastpark Solar Farm

- Meeting date in October – no Councillors are available for a meeting in October.
- There is a consultation on Eastpark Solar Farm running until 29th October. The Clerk has advertised this on the parish website.
- The Clerk will ask when the next meeting of the protest group is due to take place.
- Cllr. G. Meola asked the Clerk to find out how we should register as an “interested party” in this project.

2024/078. Police

- Report on the police “Challenge and Accountability Meeting” Wednesday 18th September. No Councillors were able to attend.

2024/079. Report re Accounting software

- Parish Accounting software. The Clerk undertook a free trial with free Parish Accounting software but it didn't work well for her. Every time she tried to do something she got an error code and it took 1 or 2 days for the team to fix it. She has opted for the highly recommended Scribe accounting package as agreed in our July meeting. The initial setup fee is £149 ex VAT and then the monthly fee is £36 ex VAT. At some point in the future Easy PC Accounts might add some features to their system which would make it work better for us and this would be a cheaper option. See summary below:

Accounting Package	Set up fees	Ongoing annual cost	3 year cost	Designed for Parish Councils	Advantages	Disadvantages
Scribe	149	432	1445	Yes	Acknowledged to be best for Parish Councils. Does everything we want. Excellent customer service / support	Expensive
Rialtas Alpha	736	192	1369.6	Yes	Does most things we want.	Likely to increase costs in 2025. Lots of extra charges not included. Can't delete payments
Easy PC Accounts	0	78	234	Yes	Very cheap. Recommended by another Clerk	One man band, limited support, no ability to split payments, can't upload invoices. May be suitable in future if new features added.
Parish Council Accounts	0	119.88	279.72	Yes	Cheap and in theory does what we need	Trial software - hence free for first 8 months. Clerk tried it but had issued at every step with took several days to resolve.

2024/080. Finances

- Performance against budget to date. This is presented on pp7-10
- The receipts and payments were examined against the invoices and the schedule of payments was signed by Cllr. J. Ibbett. These are presented on p11
- The bank reconciliation was examined against the bank statements and signed by Cllr. G. Meola. This is presented on p12
- Reserves are presented on p13 – the Clerk is still getting used to the software on this so some adjustments may be needed to how these are presented.
- External audit results. Mazars reported that the external audit of accounts for 2023/24 has been approved with no significant matters arising and no “minor scope for improvement” issues were recorded.

2024/081. Policies

- Review standing orders. These were reviewed without amendments.
- Check minute book. This was checked and found to be satisfactory. Signed minutes are kept looseleaf in a blue leverarch folder as requested by Bedfordshire Archive.

The meeting closed at 9.30pm

Staploe Parish Council

29 August 2024 (2024 - 2025)

Receipts and Payments Forecast

All Cost Centres and Codes (Between 01/09/2024 and 31/03/2025)

01 Regular Receipts

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	
1	Precept	14,513.00	7,257.00	7,256.00	14,513.00							
2	Bank interest	500.00	242.27	291.69	533.96	33.96						33.96
3	Community Cabin hire	500.00	262.00	250.00	512.00	12.00						12.00
SUB TOTAL		15,513.00	7,761.27	7,797.69	15,558.96	45.96						45.96

02 Other Receipts

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	
4	Neighbourhood Plan g								6,587.00	6,587.00	-6,587.00	-6,587.00
5	Ward Fund											
6	Donations for campaig											
7	Ticket sales for social c											
8	CIL income											
9	Newsletter advertising											
10	Other (eg. refunds, bo											
SUB TOTAL									6,587.00	6,587.00	-6,587.00	-6,587.00

03 Staff Costs

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	
11	Clerk's salary						6,211.53	1,478.92	4,658.64	6,137.56	73.97	73.97
12	Clerk's employment ex						312.00	89.33	226.00	315.33	-3.33	-3.33
13	Clerk's training						50.00		29.19	29.19	20.81	20.81
SUB TOTAL							6,573.53	1,568.25	4,913.83	6,482.08	91.45	91.45

04 Grounds Maintenan

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	
14	Playing Field grass cut						1,330.00	687.50	532.00	1,219.50	110.50	110.50
15	Duloe Common grass						110.00	55.00	44.00	99.00	11.00	11.00
16	Tree surveys & works						200.00		200.00	200.00		
SUB TOTAL							1,640.00	742.50	776.00	1,518.50	121.50	121.50

05 Community Cabins

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	
17	Electricity for cabins						320.00	128.59	186.69	315.28	4.72	4.72

Staploe Parish Council

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All Cost Centres and Codes (Between 01/09/2024 and 31/03/2025)

18	Water & sewerage for i	240.00	100.09	120.00	220.09	19.91	19.91
19	Community Cabin mair	300.00	2.62	175.00	177.62	122.38	122.38
SUB TOTAL		860.00	231.30	481.69	712.99	147.01	147.01

06 Street Lights

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
20	Power to street lights	604.02					604.02	281.22	352.38	633.60	-29.58	-29.58
21	Street light inspection i											
SUB TOTAL		604.02	281.22	352.38	633.60	-29.58	604.02	281.22	352.38	633.60	-29.58	-29.58

07 Asset Inspection & I

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
22	Play area inspection						75.00	78.00		78.00	-3.00	-3.00
24	Defibrillator costs						35.00	10.37	35.00	45.37	-10.37	-10.37
25	Other maintenance						200.00		116.69	116.69	83.31	83.31
26	Play area works (const											
59	Sundries for playing fie							17.47		17.47	-17.47	-17.47
SUB TOTAL		310.00	105.84	151.69	257.53	52.47	310.00	105.84	151.69	257.53	52.47	52.47

08 Other Assets Purch

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
23	Play area works (asset											
27	Other assets purchase											
SUB TOTAL												

09 Administration

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
28	Audit fees						320.00	460.00		460.00	-140.00	-140.00
29	Councillors expenses						30.00		17.50	17.50	12.50	12.50
30	Clerk's other expenses						40.00	6.65	26.66	33.31	6.69	6.69
31	Councillor training						30.00		30.00	30.00		
32	Insurance						549.24	596.71		596.71	-47.47	-47.47
33	Subscriptions						209.00	212.00		212.00	-3.00	-3.00
34	Hall hire (meetings)						255.00	48.00	127.50	175.50	79.50	79.50
35	Web costs & IT						295.00	210.98	220.00	430.98	-135.98	-135.98
36	Other administration						200.00	48.33	96.25	144.58	55.42	55.42

Staploe Parish Council

29 August 2024 (2024 - 2025)

Receipts and Payments Forecast

All Cost Centres and Codes (Between 01/09/2024 and 31/03/2025)

58	Office costs						16.63		16.63	-16.63	-16.63
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SUB TOTAL							1,928.24	1,599.30	517.91	2,117.21	-188.97	-188.97
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10 Communication

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
37	Newsletter						369.10	64.99	185.10	250.09	119.01	119.01
SUB TOTAL							369.10	64.99	185.10	250.09	119.01	119.01

11 Social Events

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
38	Social events						45.00	61.50	22.50	84.00	-39.00	-39.00
SUB TOTAL							45.00	61.50	22.50	84.00	-39.00	-39.00

12 Donations

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
39	Village Hall support						375.59	375.59		375.59		
40	Other donations											
SUB TOTAL							375.59	375.59		375.59		

13 Other Payments

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
41	Other payments											
SUB TOTAL												

14 Earmarked Reserve:

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
42	Village Hall savings											
43	Community Infrastruct											
44	Neighbourhood Plan		6,587.00		6,587.00	6,587.00	6,587.00	6,739.49		6,739.49	-152.49	6,434.51
45	Tree inspection and wc											
46	RAIDIUS funds											
47	Street light inspections							125.00		125.00	-125.00	-125.00
48	Decking savings											
49	Election fund											
50	Dennybrook campaign											

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All Cost Centres and Codes (Between 01/09/2024 and 31/03/2025)

51	Extra grass & hedge ci				148.50		148.50	-148.50	-148.50
52	Football Club deposit								
53	Social events				40.95		40.95	-40.95	-40.95
54	Play area assets								
55	Literature & informatior								
56	Insurance claims		2,729.00	2,729.00	2,729.00		2,729.00	-2,729.00	
SUB TOTAL		6,587.00	2,729.00	9,316.00	9,316.00	6,587.00	9,782.94	9,782.94	-3,195.94
									6,120.06

15 VAT Refund

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
57	VAT Refund		1,914.67		1,914.67	1,914.67						1,914.67
SUB TOTAL		1,914.67			1,914.67	1,914.67						1,914.67

Summary

NET TOTAL	15,513.00	16,262.94	10,526.69	26,789.63	11,276.63	19,292.48	14,813.43	13,988.10	28,801.53	-9,509.05	1,767.58
V.A.T.									931.63		
GROSS TOTAL				26,789.63					29,733.16		

Summary of Transactions for Staploe Parish Council for Approval at Meeting on

19th September 2024

Barclays Main Account Payments					
Payment Ref	Date	Supplier	Description	Tender	Amount
040	19.07.2024	Information Commissioners Office	Data Controller Registration	DIRDEBIT	£35.00
041	26.07.2024	BATPC	BATPC subs	ONLINE	£100.00
042	01.08.2024	Currys PC World	Refund for duplicate payment for MS Office 365	ONLINE	-£54.48
044	20.08.2024	EDF Energy	Electricity for Community Cabins	DIRDEBIT	£28.47
045	20.08.2024	Anglian Water Business	Water & sewerage for Community Cabins	DIRDEBIT	£47.95
046	21.08.2024	Starboard Systems	Accounting software	ONLINE	£178.80
048	26.07.2024	Bradgate	Grass cutting Field & Common	ONLINE	£178.20
049	28.08.2024	Wyboston Village Hall	Wyboston Village Hall hire	ONLINE	£24.00
050	28.08.2024	Mazars	External audit fees	ONLINE	£252.00
051	28.08.2024	SSE Eergy	Electricity for street lights	DIRDEBIT	£295.28
052	24.09.2024	Lucy Crawford (L. Crawford)	Clerk's expenses	CHEQUE	£17.25
053	24.09.2024	Lucy Crawford (L. Crawford)	Clerk's salary and WFH allowance Q2	CHEQUE	£1,156.19
054	24.09.2024	Bedfordshire Pension Fund	Clerk's pension Q2	ONLINE	£376.73
055	30.08.2024	Andy Muskett	Street light repairs Duloe Butts	ONLINE	£462.00
056	02.09.2024	Anglian Water Business	Water & sewerage for Community Cabins	DIRDEBIT	£6.60
058	03.09.2024	Starboard Systems	Accounting software	DIRDEBIT	£43.20
059	10.09.2024	St Neots Museum	Donation to St Neots Museum	ONLINE	£50.00
063	17.09.2024	EDF Energy	Electricity for Community Cabins	DIRDEBIT	£22.42
Total:					£3,219.61

Barclays Main Account Receipts					
Receipt Ref	Date	Supplier	Description	Tender	Amount
043	07.08.2024	St Neots Town Youth Football Club	Community Cabin hire	BANKCREDIT	£125.00
047	22.08.2024	River Church	Community Cabin hire	BANKCREDIT	£12.00
060	11.09.2024	James Carter	Ticket sales for social events	BANKCREDIT	£16.00
061	12.09.2024	Helen Leach	Ticket sales for social events	BANKCREDIT	£16.00
062	12.09.2024	Bedford Borough Council	Second half of precept	BANKCREDIT	£7,257.00
064	17.09.2024	Tom Tagg	Ticket sales for social events	BANKCREDIT	£16.00
065	17.09.2024	Lucy Crawford	Ticket sales for social events	BANKCREDIT	£16.00
Total:					£7,458.00

Barclays Savings Account Receipts					
057	02.09.2024	Barclays	Interest on Barclays savings	BANKCREDIT	£26.30
Total:					£26.30

Staploe Parish Council

Prepared by: Lucy Crawford
 Name and Role (Clerk/RFO etc)

Date: 26/9/24

Approved by: CN Feola
 Name and Role (RFO/Chair of Finance etc)

Date: 26/9/24

Bank Reconciliation at 28/08/2024			
	Cash in Hand 01/04/2024		42,655.42
	ADD Receipts 01/04/2024 - 28/08/2024		16,262.94
			58,918.36
	SUBTRACT Payments 01/04/2024 - 28/08/2024		15,283.06
A	Cash in Hand 28/08/2024 (per Cash Book)		43,635.30
CN an an CN	Cash in hand per Bank Statements		
	Petty Cash 28/08/2024	0.00	
	Barclays Main Account 28/08/2024	5,262.62	
	Barclays Payments (Debit Card) A 28/08/2024	5.95	
	Barclays Savings Account 28/08/2024	7,031.91	
	Unity Trust Savings Account 28/08/2024	31,334.82	
			43,635.30
	Less unrepresented payments		
			43,635.30
	Plus unrepresented receipts		
B	Adjusted Bank Balance		43,635.30
A = B Checks out OK			

Staploe Parish Council
Reserves Balance
2024 - 2025

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
Community Infrastructure Levy	6,730.38				6,730.38
Community Infrastructure Levy	5,000.94				5,000.94
Community Infrastructure Levy	3,818.05				3,818.05
Community Infrastructure Levy	1,679.66				1,679.66
Village Hall Rebuilding Reserve	7,292.90	1,500.00			8,792.90
Tree works & inspections	789.00				789.00
RAIDIUS funds	706.41				706.41
Street light inspection & repairs	589.50	300.00	125.00		764.50
Decking savings	500.00	500.00			1,000.00
Election fund	464.56				464.56
Dennybrook campaign funds	386.75				386.75
Grass & hedge cutting field and	517.00	303.00	148.50		671.50
Deposit for football club	100.00				100.00
Social events	83.56	180.00	102.45	180.00	341.11
Play area assets	53.38				53.38
Literature & information	30.86				30.86
Gov domain		55.00			55.00
Neighbourhood Plan Grant	6,739.49		6,740.24	6,587.00	6,586.25
Community Cabin maintenance		125.00			125.00
Defibrillator parts & maintenanc		50.00			50.00
Freedom of Parish		150.00			150.00
Insurance claims			2,729.00		-2,729.00
Asset replacement (office)		378.00			378.00
CIL (New)			164.95		-164.95
Total Earmarked	35,482.44	3,541.00	10,010.14	6,767.00	35,780.30
TOTAL RESERVE	35,482.44	3,541.00	10,010.14	6,767.00	35,780.30
GENERAL FUND					12,709.84
TOTAL FUNDS					48,490.14