

Minutes of A Meeting of Staploe Parish Council held on Tuesday 19th Sep 2017 at 7.45pm in the Village Hall at Duloe

Present:

R. Squire (Chairman)	G. Meola	Two members of the public
J. Ibbetts (Vice Chairman)	D. Smith	
J. Thomson	L. Crawford (Clerk)	

Apologies for absence: Cllr. V. Zwetsloot and Cllr. J. Ibbetts

385. Declarations of Interest

Cllr. Meola declared an interest in the cooption of the new Councillor. The candidate is her husband.

386. Public Open Forum

No matters were raised.

387. Minutes of the meeting held on 18th July 2017.

Having been previously circulated these were approved as an accurate record of the meeting. Proposed by Cllr. Squire, seconded by Cllr. Meola

388. Review Standing Orders

Having been previously circulated for review the Cllrs. unanimously approved the amended Standing Orders. The only change was to include the highlighted text at 20a:

“Requests for information held by the council shall be handled in accordance with the council’s policy in respect of handling requests under the Freedom of Information Act 2000, the Data Protection Act 1998 (and the General Data Protection Regulation 2018 when it comes into force).”

389. Councillor Vacancy

Cllr. R. Squire proposed the cooption of Emilio Meola or 49, Woodhouse Lane, Duloe and Cllr. J. Thomson seconded the motion. Councillors voted unanimously in favour and he was duly coopted as a member of the Parish Council.

390. Ward Report

- Ward Forum – Staploe hosting 22nd November 7.15 for 7.30pm start. Cllr Meola offered to help serve tea, coffee and refreshments before the meeting.
- Ward Fund 2016/17 (Legionella testing kit for the village hall). This is on the list of payments to be approved at this meeting. This is using the refund from the trolley purchased in 2016 which was returned. Other 2016 Ward Fund purchases were the projector and screen.
- Ward Fund 2017/18 Quotes for new heaters for the village hall. These are expected shortly.

391. Planning & development

- Planning applications:
 - Topham End Farm Barn, Honeydon Rd, Colmworth. The Parish Council had no objections.
 - Hillside Bungalow, Honeydon. The Parish Council had no objections.
- Meetings at Wyboston & Bletsoe re new supersites (Bedford Borough Local Plan) 29th August. Cllr G. Meola attended. Her report is as follows:

Councillors from Wyboston were present also councillors from Colmworth and Colesdon.

It was explained that as Cllr Wootton had declared an interest in the proposed development the parish was being supported by Cllr Moon as Acting Ward Cllr. He joined the meeting halfway through, having attended the Bletsoe meeting about proposed development first.

It was explained that the parish was concerned about the possible development of 4000 houses across sites identified as; 323, 659 and 660 (map not provided) in the parish.

We were asked to identify our concerns relating to this proposed development. On behalf of the parish council the following concerns were raised;

- *Challenges faced whilst proposed development was being built – road closures, redirecting of traffic through our parish and construction traffic.*
- *Increased traffic through parish once developed.*
- *Shakers Lane – single lane road*
- *Duloe Road width restrictions.*
- *Rerouting of existing road network*
- *Implications re A1 and any proposed route. Cllr Moon reflected that any new route might swing round the proposed development.*
- *Policing and lack of it.*

Wyboston advised that some of their concerns were;

- *Infrastructure; gas, sewage and low water table*
- *Access to A1*
- *No surgery or school*
- *Access to acute hospital services.*

Cllr Moon informally explained that a decision would be made by the Mayor in November, it would be ratified by the Executive, then by the whole Council, it would then be reviewed by the Inspector. He thought the Executive and Council would possibly agree with the Mayor's decision.

Wyboston agreed that the best course of action would be to write to the Mayor outlining their concerns., They had drafted a letter which they would be taking their next parish council meeting to agree.

They asked if we would like a copy of the letter and that we might want to write in support of it or write our own letter.

Cllr Moon suggested that any letter should be sent by mid-October.

There was some discussion about the need for a large development, it was suggested that there was capacity already, albeit spread across all villages and current available sites. It was suggested we might want to challenge the; figures (number of houses required), methodology and question had there been an assessment of these smaller developments.

Action:

To consider writing in support of Wyboston parish council letter or to write our own letter.

Cllrs. of Staploe Parish Council agreed with Cllr. Meola's proposal to sign the joint letter of objection to the development.

392. A1, Highways and Rights of Way

- A1 update from Madeline Russell of Bedfordshire Association of Town and Parish Councils 21st August.

There have been no meetings of the A1 or Oxford/Cambridge Stakeholder Groups since the one in March. Nor have there been any meetings re the A428 since the consultation meetings on the design of the Black Cat roundabout. However, I attended a Highways England 'Planning for the Future' conference in London recently and I understand that Highways England will submit their 'Strategic Road Network Initial Report' to the Department for Transport in November. This will indicate which projects — and there have been six major studies - should go ahead in the Road Investment Strategy 2. The Government (as opposed to Highways England) will consult on this report early next year. The National Infrastructure Commission is also due to report this Autumn and their recommendations will feed into RIS2. The Government will publish the Road Investment Strategy 2 in mid 2019 for implementation from April 2020.

There was discussion of what will be focussed on in RIS2:

- *Enabling economic growth*
- *Enabling more housing*
- *A firm evidence base*
- *New partnerships — interface with HS2, airports, etc.*
- *The environment*
- *Network capability*
- *Safety*

We know that our bit of Oxford/Cambridge — the A428 upgrade and Black Cat — will definitely go ahead with funding from RISI. We can probably assume that the planned re-figuring of the Black Cat means that that part of the A1 will not be rerouted. East/West rail is likely to go ahead, crossing the East Coast Main Line at between Tempsford and Sandy. We now know that the Central Bedfordshire Council local plan envisages a new town at Tempsford (7,000 houses) and four new villages east of Biggleswade (65000+ houses).

It is to be hoped that whatever is proposed for the A1 under RIS2 will address the extra traffic flow generated from all this new housing and the commercial development that will go with it, as well as the increased environmental issues for those in close proximity to the road. There will also be a desperate need to address the infrastructure surrounding the A1 to enable proper access. I made these points during the Q & A session at the conference.

Meanwhile, I visited a Highways England Roadshow last week about planned maintenance and minor improvements, including to the A1 ,

*which will be carried out from the autumn, within this financial year.
This work will necessitate overnight road closures.
Finally, may I remind you that the BATPC AGM on 19th October will
have guest speakers from both Highways England and East/West Rail
so parish council representatives should be sure to attend!
Madeline Russell (Cllr.)*

Bedfordshire Association of Town & Parish Councils

- Bedfordshire Association of Town and Parish Councils AGM 19th October – Highways England to be represented. Cllr. J. Ibbetts and Cllr. J. Thomson will attend.
- Speeding
 - Data recorders from Bedford Borough Council.
 - We had requested that these be installed after schools went back in September and the Clerk has now reminded the Borough that we would like these installed.

393. Playing Field and Football

- Decide whether to thin out some of the trees in the playing field boundary. Following an inspection of the trees on the playing field boundary before the meeting Cllr. Squire proposed that some of the sycamores and other trees currently crowding the oaks be removed. Cllr. Smith seconded the motion and Cllrs. voted unanimously in favour. Cllr. Squire will remove the trees and the Clerk will put a note in the newsletter.
- Annual tree inspection on playing field. The Clerk will inspect the trees for safety shortly and ask for further advice from Andrew Brightman as necessary. It was agreed that the Clerk should write to Pilgrims Housing Association to ask them to inspect the trees on the boundary of their land and Duloe Common for safety but to ask permission from the Parish Council before cutting any trees down.
- Football Club likely to move in 2018. Staploe and Duloe Football Club have advised that they have an opportunity to move to another venue at the end of this season. The season ends on 31st May 2018. They are voting on the decision at their AGM in October. If they do move (and they have advised us that this is likely) the Parish Council will need to pay for cutting and treating the grass on the playing field at an estimated cost of £1500.
- The Clerk explained that the litter bin on the playing field is uncovered and it therefore fills with water if she uses a bin liner but it has a metal inner which is heavy and awkward to carry and empty. She requested that the Parish Council consider a covered / hooded bin at a cost of approximately £120 - £150 ex VAT. This was not on the agenda for this meeting so Councillors agreed that this could be discussed at the next meeting in November.

394. Maintenance

- Grass cutting. The Clerk suggested that an extra cut may be required in the 30mph zones of Staploe and Duloe and in the residential parts of Honeydon each year in future. Howard Purser used to cut a lot of the verges in Duloe and has now moved so the verges are getting very long. In addition, the edge of the brook to the western end of Staploe has not been cut for many years. Although Honeydon does not have a 30mph zone and so does not

qualify as part of the urban area Councillors agreed that this should receive an additional cut as required. It was agreed that the Clerk should

- ask Andy Worboys to cut along the brook at the western end of Staploe this year as this should be included in the current rate.
 - Provide a quote to cut the village verges asap and for an additional cut in the villages in future. There is around £150 available in the grass cutting budget still to spend in addition to the current program.
 - Consider asking the Borough to cut the grass verges for us in future (cost neutral for us as they give us money to cut the verges) but ask for a quote from them to include Honeydon in the “urban area” thereby receiving 6 cuts rather than 3.
- Duloe bench and noticeboard. Wood treatment has been included in the payments for repainting the bench in Duloe.
 - The Clerk presented a combined quote from a carpenter for repairing the door of the phone box and repairing the noticeboard. £196.27.
 - Cllr. Thomson presented a quote from a resident of Honeydon for supplying and hanging new bespoke hardwood glazed doors for Duloe’s noticeboard. £285.60
 - Previous quotes were between £400-£700 to repair or replace the doors.
 - In view of the high costs of repair / replacement it was agreed that the Clerk should research no maintenance imitation wood noticeboards to replace the existing one.
 - Repairs to Hamlets Exchange – It was agreed that the Clerk should ask the carpenter to breakdown the quote for repairing the phonebox door. Cllr. Thomson proposed that a figure of up to £100 excluding VAT should be pre-authorised for this purpose and proceeds from book sales should be put towards this. Cllr Meola seconded the motion and Cllrs were unanimously in favour.

396. School Transport

- Change of policy for transport to “nearest school” rather than catchment school. The nearest school is the nearest school with places available (ie. in St. Neots for us) or the nearest school in Bedford Borough.
- The Clerk reported concerns that this effectively means that residents would only be offered free transport to a school if it was one with low demand because the nearest schools are not our catchment schools. Councillors agreed that the Clerk should meet with Bedford Borough Council to discuss this further and write to our MP Alistair Burt.

397. Finance.

- Receipts and payments and list of authorised payments

Summary of Transactions for Staploe Parish Council for Approval at Meeting in:			September 2017	
Payments				
Date	Payee	Details	Cheque Number / Reference	Amount
19/07/2017	Information Commissioners Office	Data protection registration		£35.00
01/08/2017	A R Worboys	Grass cutting payment 5 of 8		£216.65
07/08/2017	Opus Energy	Power to street lights 21st June to 21st July 2017		£35.95
25/08/2017	JCB Printing	Printing August newsletter	366	£79.20
01/09/2017	A R Worboys	Grass cutting payment 6 of 8		£216.65
06/09/2017	Opus Energy	Power to street lights 22nd July to 21st Aug 2017		£36.38
22/08/2017	BDO	External audit fee	1647566	£120.00
19/09/2017	L. Crawford	Expenses for May-August 2017	100881	£4.38
19/09/2017	Duloe Village Hall	Hall hire 19th Sept		£25.00
19/09/2017	Safewater Solutions	Legionella testing kit	100884	£55.50
24/09/2017	L. Crawford	2nd Quarter Pay (Jul-Sep)	100882	£755.15
24/09/2017	Bedfordshire Pension Fund	Pension contribution 2nd Quarter (Jul-Sep)	100883	£202.56
19/09/2017	Rest Express (Weston Mitchell)	Ronseal wood preserver for Duloe bench		£16.70
Total				£1,799.12
Receipts				
Date	Payee	Details	Reference	Amount
19/07/2017	BATPC	Transparency Code Grant for 2017/18		£476.64
19/07/2017	Celia Woolley	Proceeds of book sales		£11.50
01/08/2017	Barclays	Interest on base rate reward account		£1.60
14/08/2017	Bedford Borough Council	Grass cutting grant from Bedford Borough Council	STAP05	£1,389.51
01/09/2017	Barclays	Interest on base rate reward account		£1.71
14/09/2017	Bedford Borough Council	Precept and support grant	STAP05	£5,019.50
Total				£6,900.46
Transfers				
None				
Posted balances after the above transactions clear				
CommunityAccount 30833940			£12,715.02	
Base Rate Savings 43461580			£8,040.13	

Having checked the payments against the invoices and list of payments Cllr. Smith proposed the invoices for payment and Cllr. J. Thomson seconded. Cllr. J. Thomson suggested we consider using a standing order for the Clerk's salary in future since payments have to be made by cheque rather than bank transfer. Councillors were unanimous in their support of this. The Clerk will draft a letter to the bank to be signed at the next meeting.

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STAPLOE PARISH COUNCIL BANK RECONCILIATION 1st APRIL 2016 TO 18th SEP 2017						
Date of bank statement		18/09/2017	Line of cash book:		51	
Prepared by Mrs. Lucy Crawford, Parish Clerk						
BARCLAYS						
Community Account 30833940						
DATE				Receipts	Payments	Balance
1-Apr-17	Balance bf		£5,145.22			
18-Sep-17	Posted balance per accounts		£13,877.61	£12,689.18	£3,956.79	<u>£13,877.61</u>
Unpresented cheques / uncleared payments:						
	None					
	Total				£0.00	
18-Sep-17	Balance as per bank statement		£13,877.61			
18-Sep-17	Posted balance - cleared balance		£-			
18-Sep-17	Balance cf		£13,877.61			
BARCLAYS						
Base Rate Savings 43461580						
				Receipts	Payments	Balance
1-Apr-17	Balance bf		£8,030.00			
18-Sep-17	Balance as per accounts		£8,040.13	£10.13	£0.00	<u>£8,040.13</u>
18-Sep-17	Balance as per bank statement		£8,040.13			
18-Sep-17	Balance as per accounts		£8,040.13			
18-Sep-17	Balance cf		£8,040.13			
SUMMARY OF ALL ACCOUNTS						
				Receipts	Payments	Balance
1-Apr-17	Balance bf		£13,175.22			
18-Sep-17	Balance per accounts			£12,699.31	£3,956.79	<u>£21,917.74</u>
18-Sep-17	Balance per bank statements			£12,699.31	£3,956.79	<u>£21,917.74</u>
18-Sep-17	Balance cf		£21,917.74			
Internal Transfers:		None				
Reserves						
Fund Name			Opening balance 18/5/2017	Funds Added 19/9/2017	Total Reserves 19/9/2017	
Street light replacement fund			£3,750		£3,750	
Football Club Deposit			£200		£200	
Village Hall Rebuild Fund			£5,660		£5,660	
Election fund			£550		£550	
Literature fund			£180	-£76	£104	See below
Total			10,340	-£76	£10,264	
Arnold Baker book purchased for Clerk in July 2017						

Staploe Parish Council Review of Budget 2017						
	Actual 2016/17	Budget 2017/18	Actual to 18th Sep 2017	Forecast to 31st Mch 2018	Forecast less budget	Comment
Regular Income						
Precept	£8,422.00	£10,039.48	£9,900.00	£9,900.00	-£139.48	Clerk deducted the support grant in error
Other Income						
Interest	£29.48	£10.00	£10.13	£20.00	£10.00	Interest likely to be higher due to more savings
Grass cutting	£1,389.51	£1,389.51	£1,389.51	£1,389.51	£-	
Council tax support grant	£278.00	£139.00	£139.00	£139.00	£-	Grant being phased out
Newsletter advertising	£25.00	£-	£-	£-	£-	
Ward Fund	£570.56	£-	£-	£-	£-	Nothing agreed yet but hoping to apply for up to £1000
Transparency Code Grant	£227.20	£-	£476.64	£476.64	£476.64	For additional hours to cover the transparency code
Other (eg. f.ball deposit, refunds, proceeds from social events / book sales)	£40.00	£-	£133.86	£133.86	£133.86	Refund for trolley bought in 2016/17 £122 + book sales £11.50
Total Other Income	£2,559.75	£1,538.51	£2,149.14	£2,159.01	£620.50	
Total Income	£10,981.75	£11,577.99	£12,049.14	£12,059.01	£481.02	Excess of income over budget due to transparency code income (£477), refund and book sales (£134) less reduced precept (£140)
Expenditure						
Clerk's salary & pension	£3,470.17	£3,760.18	£1,788.37	£3,760.18	£-	Includes 5% additional hours
Clerk's PAYE	£-	£-	£-	£-	£-	
Clerk's employment expenses	£229.65	£276.00	£109.80	£241.80	-£34.20	Less mileage than expected so far
Total staff costs	£3,699.82	£4,036.18	£1,898.17	£4,001.98	-£34.20	
Audit Fees	£180.00	£180.00	£130.00	£160.00	-£20.00	£120 external, £30 + £30 for two internal.
Councillors Expenses	£-	£50.00	£-	£50.00	£-	
Clerk's Other Expenses eg. stationary, print	£117.12	£174.00	£4.41	£34.41	-£139.59	Printing and stationary now purchased direct under admin
Training	£108.25	£110.00	£-	£110.00	£-	No CILCA, £50 other Clerk's training, £60 Cllrs training
Grass Cutting	£1,386.56	£1,522.50	£1,039.92	£1,522.50	£-	10 cuts will be £1386.56. Extra £136 in budget may be needed for extra cuts in 30mph zone
Insurance	£467.04	£456.81	£410.46	£410.46	-£46.35	In a three year agreement, no change
Power (street lights)	£439.56	£488.00	£313.94	£597.62	£109.62	Fixed deal for 3 years at £488 but we were charged for Dec 16 to Apr 17 power in April 2017. Hence underspend in 2016/17 and overspend of £109.62 in 2017/18

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	Actual 2016/17	Budget 2017/18	Actual to 18th Sep 2017	Forecast to 31st Mch 2018	Forecast less budget	Comment
Maintainance (street lights, speed signs, fie	£248.99	£650.00	£196.25	£496.00	-£154.00	Budgeted for: Street light maintenance £300 (correct) plus £150 mower servicing (not needed) & £50 fuel (not used), £150 planters (may still be used) + £46 for legionella testing
Play Area Inspection	£66.50	£66.50	£66.50	£66.50	£-	
Play Area Works	£-	£150.00	£-	£150.00	£-	May still be needed (new bin?)
Secn 137	£54.46	£100.00	£-	£100.00	£-	
Subs (SLCC / BATPC)	£167.00	£155.00	£145.00	£145.00	-£10.00	Share SLCC with Colmworth
Admin	£61.76	£80.00	£115.53	£215.53	£135.53	£35 Info commissioner, stationary items and printer cartridges bought direct, prof advice, social events. Higher than budget because printer cartridges now bought direct. Clerk's other expenses £139 lower than budget
Literature & info	£-	£60.00	£75.60	£75.60	£15.60	Purchased Arnold Baker book for Clerk from reserve (£15.60 from reserve)
Assets Purchased (eg. street furniture / too	£808.70	£750.00	£-	£-	-£750.00	Street light funds (£750) transferred to reserves + nothing for other assets eg street furniture / signs between Oct 2016 & Mch 2018 use contingency
Village Hall Hire	£153.00	£270.00	£128.00	£268.00	-£2.00	Assumes 7 PC meetings (in case additional one re A1), 2 subcommittee meetings and £15 towards 3 social events. Likely to be one committee, one Ward Forum and 1 social
Village Hall Works	£490.00	£1,650.00	£150.00	£150.00	-£1,500.00	£150 for regular VH maintenance payment. £1500 for rebuild fund to be transferred to reserves
Newsletter	£220.95	£250.00	£79.20	£241.20	-£8.80	£81 for 16 pages or £60 for 12. Assume 4 issues of 12 or 3 of 16. Likely to be 3 issues of 16pp
Total other expenditure	£4,969.89	£7,162.81	£2,854.81	£4,792.82	-£2,369.99	
Total expenditure	£8,669.71	£11,198.99	£4,752.98	£8,794.80	-£2,404.19	Underspend vs budget due to £1500 saved for hall, £750 saved for street lights and £154 underspend due to not servicing mower. Overspend of £109 due to power invoiced this year rather than last has been met by underspends on Clerk's mileage, no fuel used for maintainance, and savings on insurance.
Total Income - Total Expenditure	£2,312.04	£379.00	£7,296.16	£3,264.21	£2,885.21	£2225 saved for hall and street lights.

- External auditors report on 2016/17 accounts. BDO reported on 22nd August that there were no matters which came to their attention which required the issuing of a separate additional issues arising report. Their certificate (which forms part of the annual return) stated “on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no other matters have come to our attention giving cause for concern that relevant legislative and regulatory requirement have not been met.” The annual return, including the external auditor’s certificate was presented to the Parish Council and was approved and accepted by Councillors. The annual return and notice of conclusion of audit will be displayed on the noticeboards and website.

398. Parish Action Plan

- The Clerk presented a draft format for a Parish Action Plan. Councillors accepted the format and agreed that it would be a useful reference document. The Clerk will continue to prepare the plan and circulate it for approval at a future meeting.

399. Examine minute book. The minute book was examined and the signed minutes are correctly filed in punched pockets in a ring binder folder. There is no need to number the pages because the agenda items are consecutively numbered.

400. Newsletter, website and Hamlets Exchange

- New editor needed for newsletter. Two people have been approached and declined. Councillors and the Clerk will continue to seek a new editor.

401. Community Events

- Harvest Supper. This is hosted by the Village Hall Committee and will be held on 30th September
- Cllr. D. Smith offered to compile a welcome leaflet for new residents.
- Cllr. G. Meola and Cllr. J. Thomson agreed to arrange a curry night on Friday 2nd February 2018

402. Police, crime and antisocial behaviour

- Police priority setting meeting 22nd August (focus on speeding). Cllr. G. Meola attended on behalf of the Council and submitted the following report:

We are part of Group 4, PCSO Laura Hoggard and PC Charlotte Norris are the officers responsible for our group. They were not in attendance.

*The meeting looked at areas of concern and priority setting relating to them:
Areas of Concern: visible policing, speeding, nuisance parking, street begging, drug dealing, fly tipping, unlawful encampments, off road vehicles ASB, cycling nuisance, environmental ASB, noise related nuisance, alcohol related ASB, abandoned vehicles, drug use, identified crime series, animal related nuisance, crime prevention, geographical ASB, rogue trading.*

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It was explained that some of the above concerns were not within the remit of the police, but the local authorities. It was noted by our group that local authority officers were not present.

We were told that speeding would be the priority, again, for the next 3 month period (September to November) – this comes under the remit of the police.

Information was presented regarding speeding, but our group complained that it was inaccurate. Information relating to our parish; Staploe – no concerns reported; Duloe – May 2016 concerns regarding commuter traffic via Black Cat, May 2015 concerns regarding Duloe Green, January 2012 – concerns regarding Manor Farm, Orchard Farm and Swineshead Road; Duloe Enforcement - May 2015 main road 18 % of 4205 cars were speeding; Duloe Speedwatch - 2015, 17 speed watch letters sent.

We were told about a 16 – 30 driving course available free to residents of Luton and Central Bedfordshire, North Bedfordshire residents have to pay approximately £150.00.

There was discussion about Average Speed Cameras and low conviction rates, it was explained the issue was due to lack of resources to review and monitor data. Groups said that there was a lack of local of support from parishioners for Speedwatch and some speed watch volunteers had been subjected to abuse whilst carrying out speed watches.

Our group asked how parishes could find out about speed checks carried out by police. We were asked if we followed the police on Twitter, our group did not comment favourably on this response.

We were told that the North Rural Community area had benefitted from some recruitment recently. We were also told that the force would like to introduce volunteering opportunities at sub stations to help collate data and asked if we would be interested in promoting these opportunities.

The groups also said that there was a lack of representation from residents relating to Neighbourhood Watch.

The emphasis of the presentation/meeting was about what parishes and their residents could do to help police; contact 101 if residents had concerns, use Survey Monkey to report concerns (information found at bottom of all e-mails). It seemed that the emphasis was on helping police collect data not policing.

Cllr Meola Duloe

Cllr. G. Meola prepared a snapshot of suspicious activity in Woodhouse Lane and submitted the following report:

Period of activity for this report is 7 days 5th to 11th August and 7 days 2nd to 8th September 2017.

Time period; after 7 pm and 8 pm to 5 am.

Conditions; dark.

The camera is very sensitive and captures movement of animals/insects and the weather. In some, but not all instances, it shows vehicles either entering or leaving only.

Data is retained by device for 2 months only at this time.

ACTIVITY

	7 days in August		days in September	
NUMBER OF DAYS ACTIVITY TOOK PLACE IN MONTH		7		7
TOTAL NUMBER OF SUSPICIOUS ACTIVITIES RECORDED		15		27
LOCATION/VILLAGE HALL CAR PARK		12		15
LOCATION/WOODHOUSE LANE		3		12
TIMES OF ACTIVITY				
			7 PM TO	11
	8 PM TO	1	8:00 PM	4
	9:00 PM	4	9:00 PM	5
	10:00 PM	5	10:00 PM	3
	11:00 PM	5	11:00 PM	3
	12:00 PM		12:00 PM	
	1:00 AM		1:00 AM	1
	2:00 AM		2:00 AM	
ACTIVITY/DAYS OF WEEK	3 TO 5 AM		3 TO 5 AM	
	MONDAY	2	MONDAY	6
	TUESDAY	1	TUESDAY	4
	WEDNESDAY	2	WEDNESDAY	4
	THURSDAY	1	THURSDAY	5
	FRIDAY	3	FRIDAY	4
	SATURDAY	3	SATURDAY	1
	SUNDAY	3	SUNDAY	3

Please note, on Saturday 5 August at 21.97 pm 5 vehicles in convoy entered the village hall car park. Number plates have been obtained for all vehicles.

Another vehicle with a private number plate was captured in August on more than 3 occasions and can therefore be reported to the police.

No Police vehicles were recorded.

It has not been possible to capture all vehicle registration numbers, possibly due to speed of vehicles or clarity/angle/weather conditions.

Ged Meola
Councilor Duloe

403. Correspondence

Covered under previous agenda items.

404. Next meetings

- Finance Committee: 17th October 7.30pm in Village Hall to prepare the budget (Cllr. R. Squire, Cllr. D. Smith, Cllr. V. Zwetsloot and the Clerk)
- Parish Council: Tuesday 21st November at 7.45pm.

The meeting closed at 9.40pm