

Routine Inspection of Duloe Play Area, Playing Field, Village Hall (closed) and Playing Field Containers

All routine inspections are to be reported to the Clerk by e-mail. The Clerk will retain these reports in a separate e-mail folder entitled "Inspection Reports". Prior to July 2019 inspections were recorded in the Play Area and buildings inspection log. Inspections are normally carried out by Adam Tarran of 48, Duloe. For those covering inspections in his absence if there are any issues please make the equipment safe as best as you can and advise any issues to the Parish Clerk Lucy Crawford on 01480 471 526 / 07779 237 947 clerk@staploe-pc.gov.uk at the earliest opportunity.

Introduction

The regular check of the children's playground is intended to be quick and simple. Its primary function is to identify faults or dangers arising from vandalism or breakage.

Such inspections can be carried out by staff other than specialists whose duties may take them to the playground from time to time and should be carried out once per week.

Site and ancillary items

- Are signs present and legible?
 - Play area ownership, unsafe building on hall, no dog waste in litter bin
- Is the site free of litter or any dangerous object?
- Are the seats secure and undamaged?
- Are the litter bins secure and undamaged?
- Empty the litter bin if full and put the bin out by the road before bin collection day?

Decking and Storage Containers

- Are they secure and undamaged?
- Are the fences secure and undamaged?

Surfacing

- Is all safety surfacing undamaged?

Equipment

All items

- Are all supports present?

- Are all safety barriers present?

Swings

- Are the swing chains unbroken?
- Are the seats fixed on securely and undamaged?

Slides

- Are the steps undamaged?
- Is the chute undamaged?
- Is it clear of foreign objects?

Multi-play items

- Are the guard rails present?
- Are there holes in the metal indicating where a piece has been removed?

Coronavirus Mitigation

- Are the Covid-19 signs in place?

Playing Field

- Are the bollards and chains upright and in good condition?
- Are there any dangerous items present eg. needles or glass?

Playing Field Containers

- Are they secure and undamaged externally?
- Are there any signs of leaks or damage inside?

Village Hall

The hall is closed for safety reasons. Do not enter unnecessarily. The inspection is just an external one and a visual check from the doorways.

- Are the walls and roof still intact?
- On viewing the hall from the two doors and the windows does the interior appear to be undamaged and intact?

Recording

- Have you reported all faults?
- Have you e-mailed the Clerk?